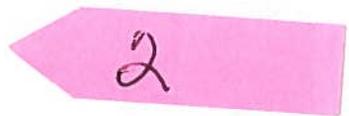


A G E N D A
POCOMOKE CITY MAYOR AND COUNCIL MEETING
6:30 p.m., Monday, June 20, 2016
City Hall

1. Call to Order and Pledge of Allegiance.
2. Review and approval of minutes from meeting of June 6, 2016
3. Approval of expenditures.
4. Second Reading of Ord. 426 to adopt the proposed budget for fiscal year 2016-2017.
5. Second Reading of Ord. 428 to establish certain City fees and other charges for fiscal year 2016-2017.
6. Approval abatement of taxes for properties on Taylor Ave. and others.
7. Emergency Resolution No. 500 to support Home's for America's supportive service programs at Sunshine Village Apartments in Pocomoke City, Maryland. To provide a mentoring program two times a week.

Comments from the Audience
Mayor and Council items.
Adjourn

AGENDAS ARE SUBJECT TO CHANGE UNTIL THE TIME OF CONVENING.



June 6, 2016

Pocomoke City Mayor and Council held a budget meeting in the Council Chambers at City Hall on Monday, June 6, 2016. The meeting was called to order at 6:30 P.M.

Present: Mayor Bruce Morrison
Council Members: Diane Downing, Brian Hirshman,
Esther Troast, George Tasker, Dale Trotter
City Manager/City Attorney: Ernie Crofoot
City Clerk: Carol L. Sullivan

Review and approval of minutes from meeting May 23, 2016:

In a motion (Downing, Trotter passed) to approve the minutes of the May 23, 2016 meeting as presented.

Second reading of Resolution No. 496 Declaration of Official Intent- bond Financing Capital Projects:

City Manager Crofoot stated that this is if we need to borrow funds then we can pay ourselves back. This is a requirement of the IRS if we plan to pay ourselves back from funds that we borrow.

In a motion (Trotter, Downing passed) to pass Resolution No. 496 Declaration of Official Intent-bond Financing Capital Projects.

Emergency Resolution No. 498 approving pick-up for the Maryland State Retirement and Pension System:

City Manager Crofoot stated that this will allow the retirement system to be pre-tax, money doesn't get taxed until employee retirees.

In a motion (Trotter, Hirshman passed) to pass Resolution No. 498 as an emergency resolution. Roll call: Tasker, aye; Troast, aye; Downing, aye; Trotter, aye; Hirshman, aye.

Public Hearing and second reading of Ordinance No. 425 to change text of Chapter 230-15 of the "Zoning Code".

In a motion (Downing, Trotter passed) to open the Public Hearing on Ordinance No. 425 to change text of Chapter 230-15 of the "Zoning Code".

City Manager Crofoot stated that this proposed change was requested by one of our rental housing facility. One of the requirements to borrow was that they would be allowed to re-build the project if 60% of it was damaged. The Planning and Zoning Commission was favorable to the request.

Hearing no more comments, (Downing, Hirshman passed) to close the Public Hearing.

In a motion (Tasker, Troast passed) to approve Ordinance No. 425 to change the text of Chapter 230-15 of the "Zoning Code". Roll call: Tasker, aye; Troast, aye; Downing, aye; Trotter, aye; Hirshman aye.

Public Hearing on proposed City budget for 2016-2017 fiscal year as required by Sec. 49 of Pocomoke City Charter:

City Manager Crofoot stated that the budget is bare bones-no-fat budget. Capital acquisition will not be made until funds are available to purchase. The City is looking for grants to make major purchases such as police cars, housing permit module and items for water and sewer. Also this fiscal year a hydraulic study and mapping of the water lines and sewer lines will be completed. Once this study is complete the City will know where all lines are coming from and to. The City will need to borrow funds, that will happen once one debt obligation is paid off; the new debt will not exceed the current payment that will be paid off later this year.

Monna VanEss asked why such a large increase of water/sewer. She stated that the rates will be increased by 35%.

City Manager Crofoot stated that the increase is \$91,000 to operating expenses and other cost. This will help with the flushing and other cost incurred in making the water better. Also, this will make owner occupied and non-owner occupied the same rate. He stated that not everybody would see an increase.

Ms. VanEss stated that the commercial haulers are not getting an increase and she feels that she was being penalized. She feels that this increase will cause more problems with the citizens and she doesn't think it's a good time to increase the rates.

With no further comments from the audience a motion was made by Councilwoman Downing and second by Councilman Hirshman to close the public hearing.

First Reading of Ordinance No. 426 to adopt the proposed budget for fiscal year 2016/17.

Mayor read for the record:

ORDINANCE 426

AN ORDINANCE OF THE MAYOR AND COUNCIL
OF POCOMOKE CITY, MARYLAND ADOPTING THE BUDGET
FOR FISCAL YEAR 2016-2017

Emergency reading of Ordinance No. 427 to set the rates for fiscal year 2016-2017:

Mayor Morrison stated that this is an emergency as the County sends our tax bills and would need this to prepare the tax bills for the coming year. Mayor read for the record:

EMERGENCY ORDINANCE 427

AN ORDINANCE OF THE MAYOR AND COUNCIL OF
POCOMOKE CITY, MARYLAND SETTING THE TAX RATES
FOR FISCAL YEAR 2016-2017

City Manager Crofoot stated that there was no change in the rates; access value didn't go up and that we would be \$14,000 less than last year's rates.

In a motion (Trotter, Hirshman passed) to approve Ordinance No. 427 to set the rates for fiscal year 2016/2017. Roll call: Tasker, aye; Troast, aye; Downing, aye; Trotter, aye; Hirshman, aye.

First reading of Ordinance No. 428 to establish certain City fees and other charges for fiscal year 2016/2017:

Mayor Morrison read for the record. He stated the only changes would be to the water/sewer fund as discussed earlier.

ORDINANCE 428

AN ORDINANCE OF THE MAYOR AND COUNCIL
OF POCOMOKE CITY, MARYLAND ESTABLISHING THE
FEE SCHEDULE FOR CITY SERVICES FOR FISCAL YEAR 2016-2017

Emergency Resolution No. 499 Supporting Maryland Department of Housing and Community Development, Neighborhood Business works program financing to Cypress Solution, LLC:

City Manager Crofoot stated the Council approved to amend the boundaries for Sustainable Community to include the odd side of Market Street. Now that the boundaries have changed, Cypress Solution, LLC would like to borrow funds. A resolution would need to be passed supporting the business.

In a motion (Downing, Trotter passed) to approve Resolution No. 499 Supporting Maryland Department of Housing and Community Development, Neighborhood Business works program financing to Cypress Solution, LLC. Roll call: Tasker, aye; Troast, aye; Downing, aye; Trotter, aye; Hirshman, aye.

Approval of Water and Sewer study contract with GMB:

City Manager Crofoot stated that we don't have completed maps of water and sewer lines. The hydraulic study will allow us to know where the water is coming from and allow us to know where pipes and valves are located. The mapping of water and sewer and hydraulic study is to get long-term improvement. GMB would be doing a GIS mapping, a water system hydraulic study and water system & sewer collection evaluation. This should be completed within six months after contract is signed. The estimated cost would be \$88,500

In a motion (Hirshman, Trotter passed) to accept the proposal from GMB of the water and sewer study in the City at an estimate cost of \$88,500.

Chief Harden's Special Award to Pastor Sally Dolch:

Mayor Morrison stated that Chief Harden presented Pastor Sally Dolch "Chief's Special Award" commending her for her actions and service during her tenure as Pastor for Pocomoke.

Mayor Morrison stated that they would miss her.

Approval to replace overflow clarifier baffle:

City Manager Crofoot stated that the City has the old type of Wastewater treatment plant which is rectangle. These were cheaper to build at the time. The clarifier curtain ripped earlier and was repaired, but has now torn again. The rake is catching on the effluent curtain. If approved now this would allow us to split the staging cost with other jobs in the area. The company knows the plant and specs to do this job. This is in the budget for 2017 but urged the Council to approve tonight to save money on the staging, the cost would be around \$52,000.

In a motion (Hirshman, Troast passed) to proceed with the proposal to have the overflow clarifier baffle replaced for a cost of \$52,645.

Certification of Election:

Mayor Morrison stated that Certification of Election signed by the Board of Election Supervisors (copy attached to original minutes) certifies that George Tasker had won the election for Councilman from District 1 with 98 votes in the municipal election held on May 31, 2016.

Mayor Morrison to swear in Councilmember George Tasker for three year term on the City Council:

Mayor Morrison swore in George Tasker for three-year term for District 1 Council.

Selection of First and Second Vice President of the City Council for the coming year:

In a motion (Hirshman, Troast passed) Councilman R. Dale Trotter to serve as Vice President of the City Council for the next year.

In a motion (Tasker, Downing passed) Councilwoman Esther Troast to serve as Second Vice President of the City Council.

Comments from Council:

Councilwoman Troast asked how was the septic haulers monitored when dumping at the Dump Station located on Clarke Ave. She has noticed that some haulers are paying the same amount each month and was wondering if there was a way to know how much they were dumping.

City Manager Crofoot stated that it was an honor system at this time. He had suggested earlier to charge the truck by the capacity but that did not pass when brought up at a council meeting. There is a best temp employee there that makes sure from a visual that grease and equipment is handled properly.

Councilwoman Troast stated that maybe we could put cameras up as she doesn't believe the honor system is used correctly. She asked if the office staff would notice if an operator was paying the same amount each month and how could it be monitored how often a truck dumped.

City Manager Crofoot stated that we could have a procedure in place as to how many trips a month a hauler was at the dumping station.

Councilman Trotter stated that the lights in Cypress Park need to be turned on for safety reasons, at this time they are not working. He also stated that with the anticipated rain the storm drains on Clarke Ave need to be cleaned. He again brought up the weeds in town stating that the town needs to be spraying.

Councilman Hirshman stated that the tennis courts received a grant, wanted to know when the work would be completed.

City Manager Crofoot stated that it would be completed soon as there were other things that needed to be completed first.

Councilman Hirshman asked about the red house on Market Street, what the status of repairing or demolishing.

City Manager Crofoot stated that a permit had been issued to demolish.

Mayor Morrison stated that the curbs in town needed to be sprayed. Also, he asked if the City Manager could contact Delmarva Power to complete cleaning up on the corner of 4th and Walnut Street. Mayor Morrison asked if the ditches in White Oaks could be cleaned out, the area is flooding all the time. He stated that he had spoken to Donnie Drewer and Gov. Hogan's office and they told him the bridge would be completed by the end of June.

Comments from the audience:

None

With no further business, a motion was made by Councilman Trotter, seconded by Councilman Hirshman to adjourn at 7:21 PM.

Approved: _____

Carol L. Sullivan
City Clerk



Batch 00001727 Check Account No 110190301 Peninsula Bank

Post Description	GL Account	GL Account Description	Gross Amount	Deductions	Net
AE0650 A. E. MOORE JANITORIAL			445.43	.00	445.43
POLICE DEPT PAPER SUPPLIES	01.220.52049	SUPPLIES-Police Pat	445.43		
Total Inv# 0000034526 Due 05/31/2016 >>			445.43	.00	445.43
AM0200 AMERICAN WATER WORKS ASS'N			300.00	.00	300.00
MEMBERSHIP	61.350.53022	OFFICE EXPENSE-Water	300.00		
Total Inv# 0000034525 Due 05/28/2016 >>			300.00	.00	300.00
AP7000 APM DELMARVA TERMITES & PEST CO			69.30	.00	69.30
COMMERCIAL PEST CONTROL	01.420.54040	BLDG REPAIRS/RENOVATIONS-Log	69.30		
Total Inv# 0000034527 Due 05/09/2016 >>			69.30	.00	69.30
AT0508 A T & T/CAROL STREAM			29.03	.00	29.03
410-957-0107/LONG DISTANCE	01.310.53020	TELEPHONE-PubWks Adm	.45		
Total Inv# 0000034523 Due 06/01/2016 >>			.45	.00	.45
POLICE TELEPHONE LINE	01.210.52020	TELEPHONE-Pol Admin	28.58		
Total Inv# 0000034524 Due 06/01/2016 >>			28.58	.00	28.58
BE2851 BESTEMPS OF SEAFORD			3165.00	.00	3165.00
PUBLIC WORKS/STREETS TEMP HELP	01.340.53064	CONTRACT LABOR OR TEMP HELP-S	1965.00		
Total Inv# 0000034522 Due 06/05/2016 >>			1965.00	.00	1965.00
TEMP HELP @ WATER DEPT	61.350.53064	CONTRACT LABOR-Water	600.00		
TEMP HELP @ SEWER DEPT	61.355.53064	CONTRACT LABOR	600.00		
Total Inv# 1988521 Due 06/05/2016 >>			1200.00	.00	1200.00
CR8888 CRAIG'S DRUG STORE, INC.			107.00	.00	107.00
OXYGEN/TANKS FOR EMS	22.222.52046	MEDICAL SUPPLIES-Ambulance	107.00		
Total Inv# 0000034521 Due 05/31/2016 >>			107.00	.00	107.00
DE1465 DELMARVA KENWORTH-D475			191.77	.00	191.77
TRASH TR#10/PARTS	01.325.53041	VEHICLE REPAIRS-Waste Coll	191.77		
Total Inv# DK231551 Due 05/04/2016 >>			191.77	.00	191.77
DP1000 DPSCS-POLICE & CORR. TRAINING			160.00	.00	160.00
TRAINING	01.230.52061	TRAINING-Pol Train	100.00		
Total Inv# ADP18947 Due 05/23/2016 >>			100.00	.00	100.00
TRAINING	01.230.52061	TRAINING-Pol Train	60.00		
Total Inv# ADP18955 Due 05/23/2016 >>			60.00	.00	60.00
EN9866 ENCHANTED FLORIST			72.00	.00	72.00
RIBBON FOR TEAM AWARDS	01.850.58069	MAIN STREET-Other	72.00		
Total Inv# 2258 Due 06/01/2016 >>			72.00	.00	72.00
FE3300 FESCO EMERGENCY SALES			848.15	.00	848.15
A2/REPAIRS	22.222.52041	VEHICLE REPAIRS-Ambulance	848.15		
Total Inv# 16-18031 Due 05/12/2016 >>			848.15	.00	848.15
FI3350 FINCH SERVICES, INC.			1816.85	.00	1816.85
MOWER REPAIR PARTS	01.410.54042	EQUIPMENT REPAIRS-Golf Cours	1816.85		
Total Inv# 0000034520 Due 05/31/2016 >>			1816.85	.00	1816.85
GA4000 GALLS LLC			158.93	.00	158.93

Batch 00001742 Check Account No

Post Description	Account Code	Account Description	Gross Amount	Deductions	Net
<hr/>					
POLICE UNIFORMS	01.220.52050	UNIFORMS-Police Pat	89.28		
Total Inv# 005426385	Due 05/20/2016 >>		89.28	.00	89.28
POLICE UNIFORMS	01.220.52050	UNIFORMS-Police Pat	69.65		
Total Inv# 5453853	Due 05/25/2016 >>		69.65	.00	69.65
GI4050 GIBBONS AUTO PARTS			556.77	.00	556.77
FLAT BED/MACK DUMP TR/BACKHOE	01.340.53041	VEHICLE REPAIRS-Strt&Hwy	556.77		
Total Inv# 0000034519	Due 05/31/2016 >>		556.77	.00	556.77
GOOGLE GOOGLE, INC.			213.02	.00	213.02
GMAIL ACCOUNTS	01.170.51049	SUPPLIES-Gen Serv	213.02		
Total Inv# 8238558915	Due 05/31/2016 >>		213.02	.00	213.02
IN5000 INACOM INFORMATION SYSTEMS			149.85	.00	149.85
POLICE BACK UP FILES/QTRTRY BI	01.210.52055	DATA PROCESSING SUPPORT-Pol A	149.85		
Total Inv# 143020	Due 06/02/2016 >>		149.85	.00	149.85
JO3339 JOHN FUNK JR., INC.			1172.50	.00	1172.50
BACK WASH REPAIRS	61.350.53064	CONTRACT LABOR-Water	425.00		
Total Inv# 27252	Due 06/08/2016 >>		425.00	.00	425.00
REPAIR/WTP/BAD PLC	61.350.53064	CONTRACT LABOR-Water	747.50		
Total Inv# 27253	Due 06/08/2016 >>		747.50	.00	747.50
MA5936 MARYLAND ENVIRONMENTAL SERVICE			657.46	.00	657.46
MD ENVIROMENTAL CONTRACT	61.350.53064	CONTRACT LABOR-Water	197.24		
MD ENVIROMENTAL CONTRACT SERVI	61.355.53064	CONTRACT LABOR	460.22		
Total Inv# 233728	Due 06/10/2016 >>		657.46	.00	657.46
MA8543 MARYLAND STATE BARR ASSOC. INC			165.00	.00	165.00
MD STATE BAR DUES/CROFOOT	01.120.51024	DUES AND SUBSCRIPTIONS-Exec.	165.00		
Total Inv# 0000034517	Due 06/17/2016 >>		165.00	.00	165.00
MC5488 McMASTER-CARR			236.36	.00	236.36
BOAT PARTS	61.355.53049	SUPPLIES	110.91		
Total Inv# 62613736	Due 05/31/2016 >>		110.91	.00	110.91
BOAT PARTS	61.355.53049	SUPPLIES	125.45		
Total Inv# 62967765	Due 06/01/2016 >>		125.45	.00	125.45
NA2154 NATIONAL PEN COMPANY			349.90	.00	349.90
PENS/MML CONVENTION	01.180.51029	COMMUNITY PROMOTIONS-Other	349.90		
Total Inv# 108700577	Due 05/31/2016 >>		349.90	.00	349.90
NO5698 NORTHEASTERN SUPPLY			195.77	.00	195.77
MISC SUPPLIES	61.355.53049	SUPPLIES	14.78		
MISC SUPPLIES	61.355.53049	SUPPLIES	29.99		
MISC SUPPLIES	61.355.53049	SUPPLIES	10.11		
SUPPLIES FOR CHLORINE ROOM UPD	61.350.53040	BLDG REPAIRS/RENOVATIONS-Wate	140.89		
Total Inv# 0000034516	Due 06/01/2016 >>		195.77	.00	195.77
OR7020 ORKIN PEST CONTROL			459.53	.00	459.53
MONTHLY PEST CONTROL @ EMS BUI	22.222.52040	BUILDING REPAIRS/RENOVATIONS-	459.53		
Total Inv# 0000034515	Due 06/01/2016 >>		459.53	.00	459.53

Batch 00001727 Check Account No 110190301 Peninsula Bank

Post Description	GL Account	GL Account Description	Gross Amount	Deductions	Net
PA7116 PAYCE			200.95	.00	200.95
PAYROLL PROCESSING SUPPORT/MON	01.170.51074	PAYROLL SUPPORT-Gen Serv	200.95		
Total Inv# 754009	Due 06/08/2016 >>		200.95	.00	200.95
QU2136 QUEST DIAGNOSTICS INC.			55.23	.00	55.23
POLICE DEPT CONSULTING	01.210.52036	CONSULTING-Pol Admin	55.23		
Total Inv# 0000034514	Due 05/25/2015 >>		55.23	.00	55.23
RE9866 REYNOLDS EXCAVATING, INC.			1977.50	.00	1977.50
GRAVEL FOR GOLF COURSE/DRAINAG	01.410.54049	SUPPLIES-Golf Cours	1202.50		
Total Inv# 321478	Due 06/01/2016 >>		1202.50	.00	1202.50
FILL DIRT	01.340.53049	SUPPLIES-Strt&Hwy	775.00		
Total Inv# 321587	Due 07/29/2015 >>		775.00	.00	775.00
SA8251 SALISBURY DOOR & HARDWARE			250.00	.00	250.00
CONCESSION STAND DOOR REPAIR	01.440.54043	OTHER REPAIRS-Parks	250.00		
Total Inv# 59218	Due 05/26/2016 >>		250.00	.00	250.00
SH8745 SHORE SCAN SOLUTIONS			95.00	.00	95.00
DIGITAL RETENTION/CAROL/CITY C	01.170.51055	DATA PROCESSING SUPPORT-Gen S	95.00		
Total Inv# 2222	Due 06/01/2016 >>		95.00	.00	95.00
SI1234 SIMPSON'S TOWING			310.00	.00	310.00
TOW OLD GARBAGE TR	01.325.53041	VEHICLE REPAIRS-Waste Coll	310.00		
Total Inv# 0000034513	Due 05/31/2016 >>		310.00	.00	310.00
SO8200 SOUTHEASTERN EMERGENCY EQUIP			40.62	.00	40.62
MEDICAL SUPPLIES	22.222.52046	MEDICAL SUPPLIES-Ambulance	40.62		
Total Inv# 0000034512	Due 05/27/2016 >>		40.62	.00	40.62
ST7999 INFORMATION TECHNOLOGY &			133.00	.00	133.00
STATE COMPUTER USAGE	01.210.52024	DUES AND SUBSCRIPTIONS-Pol Ad	133.00		
Total Inv# AB6-05-437	Due 05/31/2016 >>		133.00	.00	133.00
TAB700 TAPMAN'S TRUCK REPAIR			106.86	.00	106.86
TR #101/REWIRE DASH	01.265.52041	VEHICLE REPAIRS-Fire Dept	61.86		
CASE DEF	01.325.53041	VEHICLE REPAIRS-Waste Coll	45.00		
Total Inv# 0000034510	Due 05/31/2016 >>		106.86	.00	106.86
TI5202 TILGHMAN OIL CO.			1398.98	.00	1398.98
DIESEL FUEL @ SHOP	01.325.53051	GAS AND OIL-Waste Coll	453.39		
GOLF COURSE/EQUIPMENT/FUEL	01.410.54051	GAS AND OIL-Golf Cours	194.67		
Total Inv# 0000034508	Due 05/31/2016 >>		648.06	.00	648.06
DIESEL FUEL/AMB CO	22.222.52051	GAS AND OIL-Ambulance	750.92		
Total Inv# 0000034509	Due 05/31/2016 >>		750.92	.00	750.92
TR8939 TRANS UNION LLC			74.20	.00	74.20
CREDIT BUREAU MEMBERSHIP	01.220.52049	SUPPLIES-Police Pat	74.20		
Total Inv# 0000034511	Due 05/27/2016 >>		74.20	.00	74.20
VE9201 VERMEER MID ATLANTIC, INC			282.57	.00	282.57
REPAIRS/PARTS TO CHIPPER	01.330.53042	EQUIPMENT REPAIRS-Weed Ctl	282.57		
Total Inv# A004024507	Due 05/31/2016 >>		282.57	.00	282.57

Batch 00001727 Check Account No 110190301 Peninsula Bank

Post Description	GL Account	GL Account Description	Gross Amount	Deductions	Net

WA3050 WATERFORD PRINTING			250.10	.00	250.10
12 POLO GOLF COURSE UNIFORM PO 01.410.54050		Uniforms-Golf Cours	250.10		
Total Inv# 0000034505 Due 06/10/2016 >>			250.10	.00	250.10
WA9307 WASTE MANAGEMENT OF DELMARVA			614.09	.00	614.09
ROLL OFF FEE'S/RECYCLING 01.326.53045		TIPPING FEE-Waste Disp	614.09		
Total Inv# 0000034506 Due 06/01/2016 >>			614.09	.00	614.09
WO9580 WOR-WIC COMMUNITY COLLEGE			55.00	.00	55.00
POLICE/TRAINING CLASSES 01.230.52061		TRAINING-Pol Train	15.00		
Total Inv# 0000034503 Due 05/16/2016 >>			15.00	.00	15.00
POLICE/TRAINING CLASSES 01.230.52061		TRAINING-Pol Train	40.00		
Total Inv# 0000034504 Due 05/24/2016 >>			40.00	.00	40.00
Grand Total >>>>			17363.72	.00	17363.72

Selection Options:

Year 2016
Period 12
Batch 00001727

End of Report

ORDINANCE 426

AN ORDINANCE OF THE MAYOR AND COUNCIL
OF POCOMOKE CITY, MARYLAND ADOPTING THE BUDGET
FOR FISCAL YEAR 2016-2017

WHEREAS, Section C-49 of the City Charter provides that an annual budget containing estimates of anticipated revenues and proposed expenditures for the coming fiscal year shall be adopted before the first day of July in every year, but only after the Council shall have held a public hearing thereon following two weeks' notice in one or more newspapers having general circulation within the City; and

WHEREAS, all of the requirements of the Charter have been met and the prescribed public hearing on the budget having been concluded and the Council is ready to adopt a budget for the coming year;

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY CITY COUNCIL OF POCOMOKE CITY, MARYLAND, that the Budget and Levy for the Fiscal Year ending June 30, 2017, attached hereto and made a part thereof, be and the same is hereby adopted as the budget for the fiscal year beginning July 1, 2016 and ending June 30, 2017; and

BE IT FURTHER ENACTED AND ORDAINED, that this ordinance shall take effect from and after the date of its approval by the Mayor.

June 6, 2016
Date Introduced

June 20, 2016
Date Passed

Council Vice President

Attest:

APPROVED BY ME THIS 20th DAY
OF JUNE 2016

Carol L. Sullivan, City Clerk

Bruce A. Morrison, Mayor

**POCOMOKE CITY, MARYLAND
FEES, CHARGES, AND RATE SCHEDULES
2016-2017**

PLANNING AND ZONING (fees to be paid in advance) Non-refundable

Zoning Change Application	\$550 from any zone to single family (R-1 or R-2) \$750 from any zone to any commercial, industrial, or multi-family zone (+\$15.00/acre)
Subdivision Plat	\$500 minor subdivision (up to 4 lots) \$500 + \$100/lot major subdivision (over 4 lots)
BZA Hearing	\$350 per hearing for single family use including Day Care. \$650 per hearing for multi-family, commercial, or industrial
Building Permits:	
a. Single-family residential	.0075 (3/4 x 1%) x construction cost
b. Multi-family, commercial, industrial	1.0% x construction cost
	Minimum Charge \$75.00
Site Plan Review (Staff or PZC):	Major (over 10,000 square feet): \$450 fee + \$35/acre Minor (10,000 square feet or less): \$300 fee Administrative: \$50 Revisions: \$150 (Minor); \$150 + \$35/acre (major)

ANNEXATION FEE (minimum) \$1,000/AC (MAX \$50,000) **non-refundable**

HOUSING REVIEW HEARING (Appeal): \$200

MOVING OR DEMOLITION FEES
Deposit – Moving \$ 50
\$100

CIRCUS & EXHIBITION FEES
Daily (Circus) \$100
Daily (Exhibition) \$ 20

ENTERTAINMENT LICENSE \$ 25 per year

ANNUAL BUSINESS LICENSE \$ 50 per year
Business License List \$ 25 each

HAWKERS & PEDDLERS LICENSES
Per Day/Per Person \$ 50
Per Year/Per Person \$150
Parade \$100

TRANSIENT MERCHANT LICENSE
Bond \$1000
Two-day License \$ 250

RESTAURANTS- GREASE TRAP ANNUAL INSEPCTON \$50.

ADMISSIONS AND AMUSEMENT TAX 5%

SOUND TRUCKS
Per Day \$ 50

RETURN CHECK FEE \$ 50

GOING OUT OF BUSINESS
30-Day Sale \$ 25

EROSION & SEDIMENT CONTROL
\$20 for each plan reviewed.
\$ 1 for every additional 1,000 square feet of disturbed area over 20,000 square feet up to a maximum of \$100
\$20 for refileing of plan

RAILROAD STATION OR LOG CABIN RENTAL
January 1 – March 31 CLOSED
April 1 – December 31 \$225/day plus \$200 deposit, (plus TULIP insurance)
City employee rental \$75/day plus deposit
Stage/Concession Building \$200/day for profit
\$75/day non-profit groups/clubs in Pocomoke

PAVILION RENTAL (Either Building)
\$100/day plus \$50 deposit (plus TULIP insurance)
\$50 Non-Profit Groups/Clubs in Pocomoke City

HORSE STALL RENTALS \$90.00/MTH
TRACK FEE \$90.00/MTH

WATER FEES AND CHARGES
(New water connection charge and charge for separation of meters in existing buildings (access fee) (Per tap or connection)
This charge will apply to lots without a building for over 5 years.

\$4500 single family (new construction or conversion of an existing building PLUS METER AND METER BOX
\$5500 commercial (up to 3000 sq.ft.), Industrial (up to 3000 sq.ft.), multifamily PLUS Meter, Meter Box & Installation.
For Commercial industrial or multi-family buildings or uses over 3000 square feet:

<u>Building Size</u>	<u>Connection Fee</u>
3,000 – 10,000 square feet	\$8,250
10,000 – 20,000 square feet	\$12,100
over 20,000 to 50,000 square feet	\$17,600
over 50,000 square feet	\$27,500

(For multi-family residential and multi-unit commercial add \$3000 per unit (new construction)).

STREET OPENING 1 Opening \$400 single family residential or conversion, per unit
Two openings may be required (one for water and One for sewer). These charges will also apply to lots with No building or houses with no sewer for 5 years or more.
UTILITY COMPANY \$700 multi-family, commercial, industrial
(street to be repaired by utility co. to city standards) \$200 plus \$2 per square foot of disturbed area

WATER METER RATES

Residential Water meters single family dwelling		
Monthly usage/gals	0- 2,000 gal.	\$12.12 Minimum
	Over 2,000	\$6.06 per M

Commercial Water Meter Rates and Multi-family

0-2,000 gal.	\$12.12 Minimum
Over 2,000 gal.	\$ 6.06 per M

WATER TURN-ON FEE

Each Time week days 9:00AM -4:00 PM	\$50
After hours, holidays, weekends	\$75

WATER – More than 1 meter inspection or extra reading per year \$50

WATER/SEWER BILL LATE FEE \$12/month

PRIVATE WELLS (WITH PRIOR APPROVAL FROM MAYOR AND COUNCIL)

Initial permit fee	\$1000
Annual renewal fee per well	\$ 400

WATER RECONNECT FEE

(After disconnection and removal of water meter)	\$200
Meter replacement following damage caused by tampering (eg. breaking lock on a locked meter or unauthorized meter box entering or any request by owner for a new meter.	\$200

SEWER FEES AND CHARGES

New sewer connection or for separation of Meters in existing buildings. (Access Fee) (Per tap or connection). \$4500 single family (new construction) or conversion of existing buildings, plus Installation costs.

This charge will apply to lots without a Building for over 5 years.

\$5500 plus installation for commercial, industrial, or multi-family (up to 3,000 square feet) For Commercial industrial or multi-family buildings or uses over 3000 square feet:

<u>Building Size</u>	<u>Connection Fee</u>
3,000 – 10,000 square feet	\$ 8,250
10,000 – 20,000 square feet	\$12,100
20,000 – 50,000 square feet	\$17,600
Over 50,000 square feet	\$27,500

Multi-family (for multi-family residential and multi-Unit commercial add \$3000 per unit) new construction

SEWER RATES COMMERCIAL/ MULTI-FAMILY:

0-3,000 gal	\$23.05Minimum
Over 3,000 gal	\$8.79 for first 3M
	\$7.03 for over 3M

RESIDENTIAL SEWER RATES/MONTHLY USAGE (Single Family)

0 - 3,000	\$23.05 minimum
Over 3,000 gal.	\$8.79/M first 3M, \$7.03/M over 3M

SEWER LATERAL (SERVICE LINE) REPAIRS

(When owner is responsible) (See policy statement and agreement)	\$100.00 plus cost of repairs
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SEPTIC TRUCK DISPOSAL FEE

\$66/1,000 gal.
\$100/1,001 gal./sludge

TRASH DISPOSAL FEE

Per household or dwelling unit (except if unoccupied for 6 consecutive months or more)	\$10.00/mo.
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FIRE PREVENTION PERMITS

Aboveground storage of hazardous materials	\$25
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GRADING AND SEDIMENT CONTROL

\$50

BASIC DOCK FEES

Seasonal (April 1 – Oct. 31)	\$700 (plus electric for heat or a/c., etc.)
Monthly Rate	\$175 (plus electric for heat, a/c etc.) \$12/day extra charge for electric to operate heat, a/c. etc.
Daily Rate	\$20 (First 2 days –then must pay at least one month \$175.00)
Off-Season rate (no live-aboard use) (Nov 1-March 31)	\$500
Holding Tank Pump-out Fee	\$10.00

Rates may change in the future

GOLF COURSE RATES AND FEES

	Resident	Non-resident
Single Annual Pass	\$450	\$550
Family Annual Pass	\$550	\$600
High School/College Student-Annual	\$150 (weekdays only, limit to age 22, full-time students only;)	
Cart shed rental/year	\$450	
Trail Fee for carts	\$175/year or \$7.00 per use	

Family = members of the same family: mother, father, and all their children under 18 living in the same household.

Persons wishing to pay annual pass fees on an installment plan may pay at the following rates:

Type of Annual Pass	Payment Plan	Amount & Date of Payment	
		Due July 1	Due January 1
Single Annual Pass-City Resident or Real Property Owner		\$300	\$250
Single Annual Pass-Non-Resident/ Non-Property Owner		\$350	\$300
Family Annual Pass – City Resident or Real Property Owner		\$350	\$300
Family Annual Pass – Non-Resident/ Non-Property Owner		\$365	\$325

Golf Cart Shed	\$300	\$250
Adult Greens Fees: 9 holes	\$12.00	
Adult Greens Fees: 18 holes	\$18.00	
Student (Under 18) or Senior (65 and over)	\$10.00 (9 holes)	
	\$15.00 (18 holes)	
(9 or 18 holes weekdays only except holidays)		
Greens Fees after 3:00 p.m. (M-F only)	\$17.00 (18 holes, includes ½ cart)	
Cart rental rates	\$30.00 2 persons/18 holes	
	\$15.00 1 person/18 holes	
	\$10.0 1 person/9 holes	

Charitable or non- Profit Group using golf course for tournament: \$7.00/entrant (whether annual pass holder or not). (Minimum 40 persons; payment required in advance for at least 40 persons). **Non-refundable.** Application must be approved 60 days in advance. Subject to approval by Mayor and Council.

FESTIVAL TENT USE POLICY- MUST BE APPROVED BY CITY COUNCIL

Community Festivals (Cypress, Fair)	No Charge
Other local non-profit groups/churches	\$500- with non-profit providing four men for set up and take down
Private Businesses	Not available

WEEDS:

If City has weeds or grass cut:	\$100 + cost to have grass or weeds cut (1 st time)
	\$150 +cost to have grass or weeds cut (subsequent times)

ELECTRICAL PERMIT \$100.00

PLUMBING PERMIT \$100.00

AMBULANCE SERVICE Rates determined by Medicare Subject to change Jan. 1

ALS Base Rate (Emergency)	\$525.00
ALS II Base Rate	\$575.00
BLS Base Rate (Emergency)	\$375.00
Mileage (Billed Separately)	\$12.00 Per Loaded Mile

AMBULANCE MEMBERSHIP PLAN (PER HOUSEHOLD)

City Resident	\$75/yr
Out of City resident in service area	\$125/yr.
Somerset County	\$150/yr.

CITY OF POCOMOKE
FISCAL YEAR 2017
PROPOSED BUDGETED
CAPITAL OUTLAY AND CONSTRUCTION

<u>Department</u>	<u>Item</u>	<u>Amount</u>	<u>G/L#</u>
<u>City Hall</u>			
	City manager office equipment	\$ 0	01.120.51080
	City Clerk Digital Recording	\$ 1,890	01.110.51080
	Finance Department Office Furniture for Cashier	<u>\$ 2,000</u>	01.140.51080
	City Hall Total	\$ 3,890	
<u>Police</u>			
	2-2016 Chevrolet Caprice Police Vehicles	\$ 55,932	01.220.52080
	1-Morphotrak LiveScan Station	\$ 22,917	01.220.52080
	2-Emergency Lights/Equip. for New Cars	\$ 4,000	01.220.52080
	2-In Car Radios	\$ 7,654	01.220.52080
	9-In Car Radar Units	\$ 10,805	01.220.52080
	2-Siren Boxes and Computer Mount Equip.	\$ 2,000	01.220.52080
	6-CF 31 Toughbook's – MDT's (In Car Computers)	\$ 9,000	01.220.52080
	2-Jaguar Portable Radios-Batteries	\$ 8,203	01.220.52080
	3-Simunitions & Equipment	\$ 3,767	01.220.52080
	4-Point Blank Body Armor – Threat Level 2	\$ 2,660	01.220.52080
	1-Livescan Printer	<u>\$ 1,550</u>	01.220.52080
	Police Total	\$128,488	
<u>Public Works</u>			
	Street Sweeper	\$159,897	01.340.53080
	Case Backhoe	\$ 88,900	01.340.53080
	Computer for Administrative Office	\$ 2,000	01.310.53080
	Stihl FS90R Trimmers	\$ 1,161	01.330.53080
	Construction/Paving	<u>\$ 60,000</u>	01.340.53081
	Public Works Total	\$311,958	
<u>Housing</u>			
	Housing/Permit Module	\$ 30,000	01.510.55080
	Computer for Assistant Housing Inspector	<u>\$ 3,000</u>	01.510.55080
	Housing Total	\$ 33,000	

Fund 01-General Fund	\$ 477,336
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CITY OF POCOMOKE
FISCAL YEAR 2017
PROPOSED BUDGETED
CAPITAL OUTLAY AND CONSTRUCTION

<u>Department</u>	<u>Item</u>	<u>Amount</u>	<u>G/L#</u>
<u>Golf</u>			
	Add New Drain Lines to Existing Holes	\$ 1,200	01.410.54081
	Golf Total	\$ 1,200	

Fund 01-Golf	\$ 1,200
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<u>Ambulance</u>			
	Phillips Cardiac Monitor	\$ 23,816	22.222.52080
	Ambulance Total	\$ 23,816	

Fund 22-Ambulance Fund	\$ 23,816
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CITY OF POCOMOKE
FISCAL YEAR 2017
PROPOSED BUDGETED
CAPITAL OUTLAY, CONSTRUCTION AND
ENGINEERING CONSULTING PURCHASES

<u>Department</u>	<u>Item</u>	<u>Amount</u>	<u>G/L#</u>
<u>Water/Sewer</u>			
	George, Miles, & Buhr, LLC (Water)	\$ 8,000	61.350.53083
	George, Miles, & Buhr, LLC (Water/Sewer) Mapping & Hydraulic Study	\$ 57,000	61.350.53083
	16 Actuators (\$3,200 ea.)	\$ 51,200	61.350.53080
	5 New Self-Flushers	\$ 20,000	61.350.53080
	SCADA System for WTP	\$ 20,000	61.350.53080
	3 Chlorine Gas Chlorinators (\$2,300 ea.)	\$ 6,900	61.350.53080
	High Velocity 6" and 8" Pump	\$ 35,000	61.355.53080
	2 - VFDs for Blowers at Wastewater Treatment Plant	\$ 20,000	61.355.53080
	Scada System for WWTP	\$ 20,000	61.355.53080
	Pro Coat Main Pumping Station Wet Well	\$ 20,000	61.355.53080
	15 - Alarm Lights and Hours Meters for Lift Stations	\$ 15,000	61.355.53080
	3 - High Pressure Nozzles for Jetter	\$ 7,000	61.355.53080
	4 - Large and Small Compressors for Lift Stations	\$ 7,000	61.355.53080
	3 - Blue White Pumps	\$ 6,000	61.355.53080
	2 - Composite Samplers	\$ 6,000	61.355.53080
	30 - EID Diffuser Membranes	\$ 6,000	61.355.53080
	W/S Interior Curtain Liner	\$ 52,000	61.355.53080
	George, Miles, & Buhr, LLC (Sewer)	\$ 50,000	61.355.53083
	George, Miles, & Buhr, LLC (Water/Sewer) Mapping & Hydraulic Study	\$ 28,000	61.355.53083
	W/S Total	\$ 435,100	

Fund 61-Water and Sewer Fund	\$ 435,100
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Combined Total for Fund 01, 22, and 61 = \$937,452

City of Pocomoke
Proposed Budget
for Fiscal Year 2017

Prepared: 06/03/2016 jlw

GENERAL-REVENUE

Code	Account Description	Year End 2014	Year End 2015	2016 Budget	Thru 05/20/2016	%	2016 Expected	2017 Proposed Budget
01.000.31101	REAL TAXES-FULL YEAR	2,331,654	2,495,139	2,478,000	2,503,942	101.0%	2,631,421	2,631,650
01.000.31102	PUBLIC UTILITIES	0	0	0	0	0.0%	0	0
01.000.31103	PERSONAL PROPERTY TAXES	0	3,879	4,000	14,051	351.3%	5,500	4,000
01.000.31104	RAILROADS UTILITIES	75,797	124,494	155,000	144,328	93.1%	145,889	145,000
01.000.31105	ORDINARY BUS CORP	549,435	581,565	575,000	740,691	128.8%	792,775	600,000
01.000.31106	ADD/ABATE PRIOR YEAR	-5,333	-26,374	-5,300	-96,395	1818.8%	(96,395)	(5,300)
01.000.31107	REAL PROPERTY MAINTENACE	30,132	42,316	30,000	45,680	152.3%	38,880	35,000
01.000.31108	DEFERRED TAXES	10,978	-7,255	5,000	0	0.0%	5,000	5,000
01.000.31121	INT - DELINQUENT TAX	56,152	46,820	30,000	9,396	31.3%	34,000	34,000
01.000.31301	DISC ALLOWED ON TAXES	-3,602	-7,933	-6,000	-88	1.5%	(6,000)	(6,000)
01.000.31302	PROVISION FOR BAD DEBTS	0	-5,856	0	0	0.0%	0	0
01.000.31303	ENTERPRISE ZONE CREDITS	-4,437	-3,864	-2,000	0		(2,000)	(2,000)
01.000.31401	INCOME TAXES	179,658	184,848	170,000	113,586	66.8%	189,367	180,000
01.000.31501	ROOM TAXES	99,483	120,127	120,000	127,464	106.2%	132,964	125,000
01.000.31502	ADMISSIONS & AMUSEMENTS	7,080	2,490	4,000	2,567	64.2%	4,000	3,600
01.000.31601	STATE HIGHWAY TAXES	122,952	135,804	149,268	142,475	95.4%	148,643	135,950
01.000.32201	BEER, WINE, LIQUOR LICENSE	18,750	7,031	15,000	0	0.0%	15,000	15,000
01.000.32203	TRADERS LICENSE	18,292	16,398	18,000	1,668	9.3%	18,000	17,000
01.000.32204	OCCUPATIONAL LICENSES	900	1,000	1,200	950	79.2%	1,200	1,000
01.000.32206	FRANCHISE FEES	52,562	51,544	53,000	52,834	99.7%	53,000	52,000
01.000.32208	LOCAL BUSINESS LICENSES	9,320	9,601	9,500	9,500	100.0%	9,500	9,500
01.000.32301	BUILDING PERMITS	10,230	37,859	15,000	22,240	148.3%	15,000	18,000
01.000.32305	STATE BUILDING GUARANTY	0	0	0	20		10	0
01.000.33103	POLICE OTHER GRANTS	9,697	8,401	5,000	19,378	387.6%	18,428	15,000
01.000.33112	FEDERAL POLICE GRANT	79,050	0	0	0	0.0%	0	0
01.000.33303	STATE POLICE PROT AID	33,726	51,335	48,800	36,577	75.0%	48,769	48,800
01.000.33304	DNR GRANTS (TENNIS COURTS)	21,867	2,058	17,500	0	0.0%	15,000	0
01.000.33305	POS GRANT	0	0	0	0	0.0%	0	0
01.000.33310	SCDBG GRANTS	21,975	13,025	0	12,100		12,100	0
01.000.33312	RESTAURANT/CDBG	0	0	0	0	0.0%	0	0
01.000.33315	RESTAURANT LEASE	12,473	23,711	34,000	35,375	104.0%	34,000	34,000
01.000.33322	COMMUNITY LEGACY GRANT	35,063	79,855	50,000	39,171	78.3%	50,000	50,000
01.000.33325	REVOLVING BUSINESS LOAN FUNDS	0	0	0	11,700	0.0%	11,700	0
01.000.33501	FINANCIAL CORPORATIONS	0	0	2,400	0	0.0%	0	0
01.000.33505	UNRESTRICTED COUNTY GRANT	450,000	450,000	450,000	450,000	100.0%	450,000	450,000
01.000.34102	ZONING & SUBDIVISION	656	13,800	1,000	6,875	687.5%	6,175	1,000

City of Pocomoke
Proposed Budget
for Fiscal Year 2017

Prepared: 06/03/2016 jlw

GENERAL-REVENUE CON'T

Code	Account Description	Year End	Year End	2016	Thru	%	2016	2017
		2014	2015	Budget	05/20/2016		Expected	Proposed Budget
01.000.34105	FAIRGROUNDS GRANT/RACES	20,000	27,136	24,000	19,765	82.4%	24,000	24,000
01.000.34108	MISC OTHER	27,339	2,957	7,500	2,500	33.3%	1,625	3,000
01.000.34110	POLICE SPECIAL REVENUE	4,761	70,885	0	1,021		861	0
01.000.34205	INFRACTIONS	150	190	150	50	33.3%	150	150
01.000.34305	TRASH DISPOSAL FEE	168,606	160,954	165,000	143,260	86.8%	165,000	165,000
01.000.34806	BOAT SLIP RENTAL FEE	4,750	692	4,000	0	0.0%	4,000	2,000
01.000.34901	LIQUOR DISPENSARY	9,273	1,979	10,000	0	0.0%	10,000	10,000
01.000.35101	INTEREST & DIVIDENDS	881	1,099	1,000	1,013	101.3%	1,000	1,000
01.000.35200	CREDIT CARD FEE REIMBURSEMENTS	0	1,595	0	0	0.0%	0	10,000
01.000.35201	FACILITY RENTS	14,105	15,415	15,000	10,850	72.3%	15,000	15,000
01.000.35202	LAND RENTS	2,916	3,080	3,100	2,471	79.7%	3,100	3,100
01.000.35204	COUNTY FIRE DEPARTMENT FUNDS	44,000	43,000	43,000	47,000	109.3%	47,000	43,000
01.000.35302	PRIOR YEARS OVERPAYMENTS/REVENUE CARRYOVER	0	0	206,928	3,217	1.6%	210,154	0
01.000.35401	GAIN (LOSS) ON DISPOSAL		306,488	0	300	0.0%	0	0
01.000.36100	WATERFALL/SOLAR/ELECTRIC REFUND	0	0	0	48,803		48,803	34,650
01.000.36101	INSURANCE PROCEEDS PLANNED & ANTICIPATED REVENUE FROM	986	4,340	0	8,729		8,729	0
01.000.36102	DEBT OBLIGATIONS & GRANTS	0	0	0	0	0	0	950,000
01.000.36103	LOAN PROCEEDS OTHER	0	0	0	0	0	0	0
01.000.36104	FEMA FUNDS	0	0	0	0	0.0%	0	0
01.000.36105	USDA LOAN PROCEEDS	0	0	0	0	0.0%	0	0
01.000.37601	TRANSFER - WATER/SEWER	-391,315	-218,500	105,426	0	0.0%	0	0
01.000.37604	TRANSFER - AMBULANCE		0	0	0	0	0	0
FUND 01 GENERAL-REVENUE		4,130,962	4,873,128	5,012,472	4,735,064	94.5%	5,321,348	5,858,100

* Note: FY2016 Account #01.000.35302 Represents carrying the Police Special Fund Revenue \$51,928 and half of the Cobb's Property Sale Revenue \$152,000 plus an additional \$3,000 misc to make the FY2016 total equal \$206,928.

City of Pocomoke
Proposed Budget
for Fiscal Year 2017

Prepared: 06/03/2016 jlw

GENERAL FUND EXPENDITURES

Code	Account Description	Year End	Year End	2016	Thru	%	2016	2017
		2014	2015	Budget	05/20/2016		Expected	Proposed Budget
LEGISLATIVE								
01.110.51001	SALARIES (City Council)	30,826	35,444	31,000	25,000	80.6%	30,000	30,000
01.110.51002	SALARIES-CLERK	24,335	24,779	50,439	44,765	88.8%	50,439	54,439
01.110.51021	TRAVEL	9,174	12,097	10,000	6,737	67.4%	7,500	7,500
01.110.51022	OFFICE EXPENSE	3,121	7,359	3,000	6,123	204.1%	3,700	4,000
01.110.51061	TRAINING AND CERTIFICATION			0	0	0.0%	0	0
01.110.51064	CONTRACT LABOR			0	250		250	0
01.110.51080	CAPITAL OUTLAY	0	0	0	1,173		1,173	1,890
	Dept 110 Subtotal	67,456	79,679	94,439	84,048	89.0%	93,062	97,829
CITY MANAGER								
01.120.51001	SALARIES	34,768	34,794	83,359	145,472	174.5%	161,050	135,000
01.120.51002	SALARIES-DEPUTY CLERK/CITY A.	47,341	46,784	48,803	43,363	88.9%	49,005	49,005
01.120.51020	TELEPHONE	2,671	3,130	3,000	702	23.4%	650	1,000
01.120.51021	TRAVEL	3,928	2,561	3,295	799	24.2%	850	2,000
01.120.51022	OFFICE EXPENSE	5,172	9,179	2,700	3,956	146.5%	2,800	2,500
01.120.51023	POSTAGE	0	50	100	0	0.0%	100	100
01.120.51024	DUES AND SUBSCRIPTIONS	1,358	1,377	500	2,889	577.8%	2,500	2,500
01.120.51041	VEHICLE REPAIRS	200	2,968	375	723	192.8%	723	0
01.120.51051	GAS AND OIL	746	608	575	39	6.8%	39	0
01.120.51061	TRAINING AND CERTIFICATION	0	0	0	0	0.0%	0	0
01.120.51080	CAPITAL OUTLAY	0	0	1,620	642	39.6%	1,000	0
	Dept 120 Subtotal	96,184	101,451	144,327	198,585	137.6%	218,717	192,105
MAYOR								
01.125.51001	SALARIES	7,608	7,771	7,500	6,250	83.3%	7,500	7,500
01.125.51020	TELEPHONE	274	356	275	1,443	524.7%	1,693	1,200
01.125.51021	TRAVEL	3,105	3,881	4,000	3,033	75.8%	2,600	2,000
01.125.51022	OFFICE EXPENSE	1,665	826	1,050	1,181	112.5%	600	800
01.125.51041	VEHICLE REPAIRS	418	80	400	130	32.5%	200	200
01.125.51051	GAS AND OIL	0	28	50	68	136.0%	100	100
	Dept 125 Subtotal	13,070	12,942	13,275	12,105	91.2%	12,693	11,800

City of Pocomoke
Proposed Budget
for Fiscal Year 2017

Prepared: 06/03/2016 jiw

GENERAL FUND EXPENDITURES - CON'T

Code	Account Description	Year End	Year End	2016	Thru	%	2016	2017
		2014	2015	Budget	05/20/2016		Expected	Proposed Budget
ELECTIONS								
01.130.51001	SALARIES	1,119	835	1,200	1,256	104.7%	1,200	1,200
01.130.51057	OPERATING EXPENSES	1,049	1,279	1,500	2,126	141.7%	900	1,200
	Dept 130 Subtotal	2,168	2,114	2,700	3,382	125.3%	2,100	2,400
FINANCE								
01.140.51001	SALARIES	36,264	36,194	37,721	33,396	88.5%	37,732	37,732
01.140.51002	SALARIES-SUPERVISION	18,374	29,041	59,124	56,341	95.3%	62,500	67,000
01.140.51020	TELEPHONE	3,662	5,152	5,000	5,008	100.2%	4,600	5,000
01.140.51021	TRAVEL	0	0	500	0	0.0%	0	500
01.140.51022	OFFICE EXPENSE	14,459	3,889	4,600	3,120	67.8%	4,600	4,600
01.140.51023	POSTAGE	6,427	2,412	3,275	7,252	221.4%	10,000	3,500
01.140.51024	DUES AND SUBSCRIPTIONS	0	0	0	160		160	200
01.140.51025	AUDIT	21,587	22,322	23,000	14,690	63.9%	23,000	24,000
01.140.51040	BLDG REPAIRS/RENOVATIONS	0	0	0	225		225	400
01.140.51064	CONTRACT LABOR		0	0	1,275		1,025	2,000
01.140.51080	CAPITAL OUTLAY	0	2,722	61,010	10,933	17.9%	61,010	2,000
	Dept 140 Subtotal	100,773	101,732	194,230	132,400	68.2%	204,852	146,932
LAW								
01.150.51026	LEGAL	32,384	28,615	18,000	27,287	151.6%	22,834	19,000
01.150.51028	CODING	0	0	2,000	0	0.0%	0	5,000
	Dept 150 Subtotal	32,384	28,615	20,000	27,287	136.4%	22,834	24,000
PLAN & ZONING								
01.160.51026	LEGAL	0	450	750	350	46.7%	750	500
01.160.51057	OPERATING EXPENSES	8,834	7,628	4,525	6,641	146.8%	10,000	20,000
	Dept 160 Subtotal	8,834	8,078	5,275	6,991	132.5%	10,750	20,500
ZONING APPEAL								
01.165.51057	OPERATING EXPENSES-BOARD OF ZONING	964	810	750	3,192	425.6%	3,192	1,400
	Dept 165 Subtotal	964	810	750	3,192	425.6%	3,192	1,400

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**GENERAL SERVICE-
CITY HALL**

01.170.51000	BANK FEE/CREDIT CARD SERVICE FEE	0	0	200	9,122	4561.0%	9,800	9,600
01.170.51022	OFFICE EXPENSE	0	0	0	326		326	200

Prepared: 06/03/2016 jlw

GENERAL FUND EXPENDITURES - CON'T

Code	Account Description	Year End	Year End	2016	Thru	%	2016	2017
		2014	2015	Budget	05/20/2016		Expected	Proposed Budget
01.170.51024	CITY HALL COPIER	0	0	0	0	0.0%	0	0
01.170.51030	HEAT AND ELECTRIC	5,800	7,269	3,728	6,422	172.3%	9,500	9,000
01.170.51040	BLDG REPAIRS/RENOVATIONS	4,200	11,383	5,000	9,359	187.2%	9,332	5,000
01.170.51049	SUPPLIES	5,452	5,168	5,050	4,616	91.4%	5,050	5,500
01.170.51052	LEASED	0	2,810	2,100	3,581	170.5%	3,253	3,100
01.170.51054	CENTRAL DUPLICATING	4,851	3,596	3,000	0	0.0%	3,000	3,000
01.170.51055	DATA PROCESSING SUPPORT	12,312	18,394	25,300	29,337	116.0%	25,300	36,000
01.170.51056	COMPUTER SUPPLIES	0	382	500	719	143.8%	550	550
01.170.51064	CONTRACT LABOR	7,831	10,258	7,085	34,102	481.3%	32,536	15,000
01.170.51074	PAYROLL SUPPORT	5,557	5,579	5,600	4,890	87.3%	5,675	5,775
01.170.51080	CAPITAL OUTLAY	0	10,148	3,500	7,109	203.1%	7,109	0
	Dept 170 Subtotal	46,003	74,987	61,063	109,583	179.5%	111,431	92,725

OTHER

01.180.51020	TELEPHONE	111	0	275	0	0.0%	0	0
01.180.51024	DUES AND SUBSCRIPTIONS	3,836	3,880	5,000	4,640	92.8%	5,000	5,000
01.180.51027	ADVERTISING	2,139	699	5,000	1,167	23.3%	2,500	2,500
01.180.51029	COMMUNITY PROMOTIONS	19,251	26,729	19,625	17,875	91.1%	19,625	21,500
01.180.51035	DOWNTOWN COORDINATOR-SALARY	23,520	27,982	26,288	30,144	114.7%	33,343	37,343
	Dept 180 Subtotal	48,857	59,290	56,188	53,826	95.8%	60,468	66,343

POLICE ADMINIST.

01.210.52001	SALARIES - CLERICAL	66,483	91,225	80,225	68,305	85.1%	73,790	103,750
01.210.52002	SALARIES-SUPERVISION	71,677	71,186	71,753	55,915	77.9%	64,570	75,000
01.210.52020	TELEPHONE	24,862	25,617	24,000	21,313	88.8%	24,000	24,000
01.210.52021	TRAVEL	644	3,774	4,500	704	15.6%	4,500	4,500
01.210.52022	OFFICE EXPENSE	11,350	5,428	7,000	13,495	192.8%	11,320	10,000
01.210.52023	POSTAGE	1	830	1,500	12	0.8%	1,500	300
01.210.52024	DUES AND SUBSCRIPTIONS	770	1,917	2,600	1,768	68.0%	2,600	2,000
01.210.52036	CONSULTING	6,543	3,095	5,000	6,731	134.6%	6,170	5,000
01.210.52052	LEASED	0	3,856	0	5,037		4457	0

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01.210.52055	DATA PROCESSING SUPPORT	14,595	3,473	5,000	2,314	46.3%	5,000	4,000
01.210.52056	COMPUTER SUPPLIES	10,405	2,352	5,000	1,275	25.5%	5,000	5,000
Dept 210 Subtotal		207,330	212,753	206,578	176,869	85.6%	202,907	233,550

Prepared: 06/03/2016 jlw

GENERAL FUND EXPENDITURES - CON'T

Code	Account Description	Year End 2014	Year End 2015	2016 Budget	Thru 05/20/2016	%	2016 Expected	2017 Proposed Budget
POLICE PATROL								
01.220.52001	SALARIES	620,839	601,545	616,574	506,747	82.2%	624,075	683,155
01.220.52002	SALARIES-SUPERVISION	115,580	116,378	114,956	107,821	93.8%	117,490	116,500
01.220.52003	SALARIES - OVERTIME	100,069	108,518	80,000	120,453	150.6%	124,000	45,000
01.220.52020	POLICE TELEPHONE	760	169	350	30	8.6%	350	350
01.220.52021	TRAVEL	226	826	1,000	449	44.9%	1,000	2,000
01.220.52022	OFFICE EXPENSE	0	0	0	419		1,000	1,000
01.220.52024	DUES AND SUBSCRIPTIONS	399	567	700	1,218	174.0%	700	700
01.220.52027	ADVERTISING/PROMOTION	0	0	0	1,983		2,500	2,500
01.220.52039	ARMORY	1,123	940	500	572	114.4%	522	0
01.220.52041	VEHICLE REPAIRS	34,818	36,095	33,000	42,003	127.3%	41,176	33,000
01.220.52042	EQUIPMENT REPAIRS	974	269	2,000	213	10.7%	2,000	2,000
01.220.52043	BUILDING REPAIRS	20,031	18,977	18,000	13,911	77.3%	18,000	17,000
01.220.52047	TOOLS AND EQUIPMENT	17,835	5,372	6,000	5,170	86.2%	6,000	5,000
01.220.52048	AMMUNITION	2,181	1,999	2,500	1,946	77.8%	2,500	5,000
01.220.52049	SUPPLIES	23,461	12,325	10,000	5,634	56.3%	10,000	10,000
01.220.52050	UNIFORMS	13,423	13,128	15,000	17,938	119.6%	20,000	28,000
01.220.52051	GAS AND OIL	94,017	73,562	65,000	36,901	56.8%	65,000	65,000
01.220.52052	LEASED	7,991	15,246	36,941	17,052	46.2%	33,000	33,000
01.220.52060	RADIO COMMUNICATIONS	2,417	6,905	9,000	5,218	58.0%	9,000	9,000
01.220.52064	CONTRACT LABOR/TOWING	0	0	0	4,183		4,000	5,000
01.220.52080	CAPITAL OUTLAY	33,018	53,756	141,100	195,541	138.6%	200,000	128,488
01.220.52081	CONSTRUCTION	0	0	0	0	0.0%	0	0
Dept 220 Subtotal		1,089,162	1,066,577	1,152,621	1,085,402	94.2%	1,282,313	1,191,693
POLICE TRAINING								
01.230.52021	TRAVEL	5,235	6,169	4,500	747	16.6%	4,500	4,500
01.230.52049	SUPPLIES	0	0	1,000	0	0.0%	1,000	1,000
01.230.52061	TRAINING	3,111	2,647	5,500	2,058	37.4%	5,500	5,000
Dept 230 Subtotal		8,346	8,816	11,000	2,805	25.5%	11,000	10,500

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POLICE SUPPORT SER.

01.240.52001	SALARIES	152,588	149,143	138,267	141,966	102.7%	148,190	107,039
01.240.52030	HEAT AND ELECTRIC	12,178	16,867	11,305	3,604	31.9%	15,000	3,000
Dept 240 Subtotal		164,766	166,010	149,572	145,570	97.3%	163,190	110,039

Prepared: 06/03/2016 jlw

GENERAL FUND EXPENDITURES - CON'T

Code	Account Description	Year End 2014	Year End 2015	2016 Budget	Thru 05/20/2016	%	2016 Expected	2017 Proposed Budget
FIRE DEPART.								
01.265.52031	HEAT	13,466	15,376	9,875	8,121	82.2%	7,000	6,790
01.265.52032	ELECTRIC	33,189	56,835	42,073	42,627	101.3%	48,000	35,000
01.265.52040	BLDG REPAIRS/RENOVATIONS	0	180	300	0	0.0%	0	300
01.265.52041	VEHICLE REPAIRS	20,769	15,047	18,675	31,926	171.0%	25,000	20,000
01.265.52042	EQUIPMENT REPAIRS	592	3,677	1,000	1,033	103.3%	1,200	1,200
01.265.52043	OTHER REPAIRS	0	0	0	0	0.0%	0	0
01.265.52049	SUPPLIES	2,706	2,838	2,550	7,291	285.9%	2,350	2,350
01.265.52051	GAS AND OIL	7,192	8,527	8,500	4,825	56.8%	7,000	7,000
01.265.52063	DONATIONS	44,000	46,525	43,000	47,000	109.3%	47,000	43,000
01.265.52067	GENERAL INSURANCE	31,137	31,650	31,000	29,905	96.5%	32,575	32,640
01.265.52075	OLD FIRE HOUSE	1,722	2,337	2,500	1,823	72.9%	1,750	1,720
01.265.52080	CAPITAL OUTLAY	0	0	0	0	0.0%	0	0
01.265.52081	CONSTRUCTION	0	0	0	0	0.0%	0	0
Dept 265 Subtotal		154,773	182,992	159,473	174,551	109.5%	171,875	150,000
CORRECTIONS								
01.280.52057	OPERATING EXPENSES	0	289	800	0	0.0%	1,000	1,000
01.280.52080	CAPITAL OUTLAY	0	0	0	0	0.0%	0	0
Dept 280 Subtotal		0	289	800	0	0.0%	1,000	1,000
K-9								
01.285.52057	OPERATING EXPENSES	3,434	1,180	6,500	4,557	70.1%	6,500	6,500
01.285.52080	CAPITAL OUTLAY	0	0	0	0	0.0%	0	0
Dept 285 Subtotal		3,434	1,180	6,500	4,557	70.1%	6,500	6,500
POLICE PROGRAM								
01.290.52057	OPERATING EXPENSES	84	2,040	3,250	1,714	52.7%	3,250	3,250
01.290.52058	COMMUNITY CRIME PREV/EVENTS	9,143	5,234	9,000	5,271	58.6%	9,000	9,000
01.290.52059	GRANT EXPENDITURES	5,567	12,510	5,000	14,856	297.1%	15,000	12,000

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01.290.52080	CAPITAL OUTLAY	0	0	0	0	0.0%	0	0
	Dept 290 Subtotal	14,794	19,784	17,250	21,841	126.6%	<u>27,250</u>	<u>24,250</u>

P.W.GENERAL AD.

01.310.53001	SALARIES	0	5,431	0	0	0	0	0
01.310.53002	SALARIES-SUPERVISION	16,874	17,721	18,020	15,917	88.3%	<u>18,020</u>	<u>18,020</u>

Prepared: 06/03/2016 jlw

GENERAL FUND EXPENDITURES - CON'T

Code	Account Description	Year End	Year End	2016	Thru	%	2016	2017
		2014	2015	Budget	05/20/2016		Expected	Proposed Budget
01.310.53019	INTERNET/CABLE TV	0	0	480	723	150.6%	1,300	1,200
01.310.53020	TELEPHONE	2,922	3,525	4,821	2,029	42.1%	4,821	2,000
01.310.53021	TRAVEL	0	12	100	0	0.0%	100	200
01.310.53022	OFFICE EXPENSE	2,186	2,757	2,500	3,022	120.9%	2,500	3,000
01.310.53030	HEAT AND ELECTRIC	13,782	14,394	16,474	11,099	67.4%	16,474	20,000
01.310.53040	BLDG REPAIRS/RENOVATIONS	2,794	2,944	4,796	9,934	207.1%	9,834	12,000
01.310.53041	VEHICLE REPAIRS	712	2,094	2,500	1,168	46.7%	2,500	2,500
01.310.53042	EQUIPMENT REPAIRS	607	447	600	492	82.0%	600	1,000
01.310.53047	TOOLS AND EQUIPMENT	0	326	2,200	475	21.6%	2,200	2,000
01.310.53049	SUPPLIES	850	366	600	716	119.3%	800	1,000
01.310.53050	UNIFORMS	3,241	1,452	5,000	4,362	87.2%	5,000	5,500
01.310.53051	GAS AND OIL	3,931	2,958	3,500	4,125	117.9%	3,500	4,500
01.310.53060	RADIO COMMUNICATIONS	1,055	11	1,590	259	16.3%	750	2,000
01.310.53064	CONTRACT LABOR	2,198	270	450	3,330	740.0%	3,400	3,500
01.310.53066	MOSQUITO CONTROL	0	4,654	5,000	3,935	78.7%	5,000	5,500
01.310.53080	CAPITAL OUTLAY	0	0	15,842	2,685	16.9%	15,842	2,000
01.310.53081	CONSTRUCTION	0	0	0	0	0.0%	0	0
	Dept 310 Subtotal	51,152	59,362	84,473	64,271	76.1%	<u>92,641</u>	<u>85,920</u>

STREET SANITAT.

01.320.53001	SALARIES	20,046	20,971	20,824	19,105	91.7%	19,136	21,386
01.320.53042	EQUIPMENT REPAIRS	1,713	5,816	6,000	2,012	33.5%	6,000	6,000
01.320.53049	SUPPLIES	4,439	2,371	2,500	1,470	58.8%	2,500	3,000
01.320.53051	GAS AND OIL	0	0	2,000	0	0.0%	2,000	2,000
01.320.53080	CAPITAL OUTLAY	0	0	0	0	0.0%	0	0
	Dept 320 Subtotal	26,198	29,158	31,324	22,587	72.1%	<u>29,636</u>	<u>32,386</u>

WASTE COLLEC.

01.325.53001	SALARIES	61,943	57,780	61,243	50,585	82.6%	56,924	56,924
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City of Pocomoke
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Code	Account Description	2014	2015	2016 Budget	Thru 05/20/2016	%	2016 Expected	2017 Proposed Budget
01.325.53003	SALARIES - OVERTIME	7,142	4,118	4,500	2,991	66.5%	4,500	4,500
01.325.53041	VEHICLE REPAIRS	8,551	10,542	12,000	11,265	93.9%	12,000	15,000
01.325.53042	EQUIPMENT REPAIRS	0	0	500	518	103.6%	1,000	1,000
01.325.53049	SUPPLIES	580	769	2,500	236	9.4%	1,000	1,000
01.325.53051	GAS AND OIL	29,997	19,505	19,000	14,401	75.8%	19,000	21,000

Prepared: 06/03/2016 jlw

GENERAL FUND EXPENDITURES - CON'T

Code	Account Description	Year End 2014	Year End 2015	2016 Budget	Thru 05/20/2016	%	2016 Expected	2017 Proposed Budget
01.325.53064	CONTRACT LABOR	855	0	1,000	0	0.0%	1,000	2,000
01.325.53080	CAPITAL OUTLAY	0	0	0	0	0.0%	0	0
	Dept 325 Subtotal	109,068	92,714	100,743	79,996	79.4%	95,424	101,424

WASTE DISPOSAL

01.326.53045	TIPPING FEE	135,186	131,216	126,000	113,368	90.0%	126,000	135,000
01.326.53046	RECYCLE CREDIT	-6,168	-6,812	-7,500	-6,948	92.6%	(7,500)	(6,500)
	Dept 326 Subtotal	129,018	124,404	118,500	106,420	89.8%	118,500	128,500

WEED CONTROL

01.330.53001	SALARIES	20,046	20,301	20,824	19,105	91.7%	19,136	21,386
01.330.53042	EQUIPMENT REPAIRS	7,099	3,167	6,000	3,451	57.5%	6,000	6,000
01.330.53049	SUPPLIES	3,841	3,920	5,000	1,270	25.4%	5,000	5,000
01.330.53051	GAS AND OIL	54	0	1,000	0	0.0%	1,000	1,000
01.330.53080	CAPITAL OUTLAY	0	0	1,100	880	80.0%	880	1,161
	Dept 330 Subtotal	31,040	27,388	33,924	24,706	72.8%	32,016	34,547

STREETS & HWY

01.340.53001	SALARIES	125,133	132,725	126,433	109,613	86.7%	122,836	122,836
01.340.53002	SALARIES-SUPERVISION	11,576	12,471	0	0	0.0%	0	0
01.340.53003	SALARIES- OVERTIME	8,445	8,982	9,000	6,607	73.4%	9,000	9,000
01.340.53004	SALARIES - PART TIME	0	0	0	0	0.0%	0	0
01.340.53022	OFFICE EXPENSE	0	0	0	0	0.0%	0	0
01.340.53041	VEHICLE REPAIRS	36,562	22,831	25,000	15,361	61.4%	25,000	26,000
01.340.53042	EQUIPMENT REPAIRS	454	2,257	2,000	524	26.2%	2,000	2,500
01.340.53043	OTHER REPAIRS	32,711	85,233	0	0	0.0%	0	32,000
01.340.53047	TOOLS AND EQUIPMENT	19,379	21,329	18,000	12,740	70.8%	18,000	18,500
01.340.53049	SUPPLIES	26,763	13,381	18,000	3,595	20.0%	18,000	18,500

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01.340.53051	GAS AND OIL	17,055	12,592	17,000	6,207	36.5%	17,000	17,000
01.340.53064	CONTRACT LABOR OR TEMP HELP	0	24,594	12,250	34,457	281.3%	50,000	88,000
01.340.54052	LEASED EQUIPMENT	222	756	8,750	2,750	31.4%	8,750	9,000
01.340.53080	CAPITAL OUTLAY	11,692	9,602	60,000	56,011	93.4%	55,721	248,797
01.340.53081	CONSTRUCTION/PAVING	0	0	110,000	114,625	104.2%	110,000	60,000
Dept 340 Subtotal		289,992	346,753	406,433	362,490	89.2%	436,307	652,133

Prepared: 06/03/2016 jjw

GENERAL FUND EXPENDITURES - CON'T

Code	Account Description	Year End 2014	Year End 2015	2016 Budget	Thru 05/20/2016	%	2016 Expected	2017 Proposed Budget
STORMS								
01.345.53003	SALARIES-OVERTIME	0	0	1,000	0	0.0%	0	1,000
01.345.53057	STORMS	9,526	3,156	11,000	1,674	15.2%	4,500	11,000
01.345.53080	CAPITAL OUTLAY	0	0	800	899	112.4%	0	0
Dept 345 Subtotal		9,526	3,156	12,800	2,573	20.1%	4,500	12,000
STREET LIGHTS								
01.348.53057	OPERATING EXP.-STREET & CHRISTMAS	161,990	189,718	170,000	136,594	80.3%	170,000	176,000
Dept 348 Subtotal		161,990	189,718	170,000	136,594	80.3%	170,000	176,000
LOG CABIN								
01.420.54030	HEAT AND ELECTRIC	1,492	1,732	1,700	2,492	146.6%	2,500	2,750
01.420.54040	BLDG REPAIRS/RENOVATIONS	1,408	1,421	1,225	49	4.0%	15	1,225
01.420.54049	SUPPLIES	1,716	80	150	34	22.7%	34	100
01.420.54064	CLEANING	198	627	400	1,188	297.0%	990	1,299
01.420.54080	CAPITAL OUTLAY	0	0	0	0	0.0%	0	0
01.420.54081	CONSTRUCTION	0	0	0	0	0.0%	0	0
Dept 420 Subtotal		4,814	3,860	3,475	3,763	108.3%	3,539	5,374
RAILROAD STAT.								
01.430.54030	HEAT & ELECTRIC	391	402	400	831	207.8%	860	1,750
01.430.54049	SUPPLIES	1,217	1,153	1,350	1,203	89.1%	1,350	1,350
Dept 430 Subtotal		1,608	1,555	1,750	2,034	116.2%	2,210	3,100
PARKS								
01.440.54003	SALARIES-OVERTIME	0	0	2,000	0	0.0%	0	0
01.440.54032	ELECTRIC	953	1,648	1,500	1,878	125.2%	2,500	2,500

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01.440.54043	OTHER REPAIRS	0	3,521	0	0	0.0%	0	3,500
01.440.54047	TOOLS AND EQUIPMENT	217	0	250	0	0.0%	250	250
01.440.54049	SUPPLIES	10,704	2,548	2,226	1,528	68.6%	2,226	2,500
01.440.54064	CLEANING	2,475	1,551	1,750	1,386	79.2%	1,750	1,750
01.440.54070	FAIR EXPENDITURES	41,324	53,024	45,314	29,085	64.2%	45,314	43,000
01.440.54080	CAPITAL OUTLAY (TENNIS COURTS)	0	0	18,000	0	0.0%	15,000	0
	Dept 440 Subtotal	55,673	62,292	71,040	33,877	47.7%	67,040	53,500

Prepared: 06/03/2016 jlw

GENERAL FUND EXPENDITURES - CON'T

Code	Account Description	Year End 2014	Year End 2015	2016 Budget	Thru 05/20/2016	%	2016 Expected	2017 Proposed Budget
MISC.REVENUE-GRANTS								
01.450.54057	OPERATING EXPENSES-COMM.LEGACY	61,253	78,594	50,000	358	0.7%	50,000	50,000
	Dept 450 Subtotal	61,253	78,594	50,000	358	0.7%	50,000	50,000
DOCKS & D.AREAS								
01.460.54057	OPERATING EXPENSES	7,772	5,609	5,800	4,300	74.1%	5,800	5,800
01.460.54081	CONSTRUCTION	0	0	0	0	0.0%	0	0
	Dept 460 Subtotal	7,772	5,609	5,800	4,300	74.1%	5,800	5,800
HOUSING								
01.510.55001	SALARIES	16,771	18,770	17,325	15,805	91.2%	17,652	0
01.510.55002	SALARIES-SUPERVISION	51,839	54,537	55,077	48,598	88.2%	54,935	56,920
01.510.55020	TELEPHONE	2,213	2,230	2,375	1,936	81.5%	2,375	2,375
01.510.55021	TRAVEL	0	0	300	95	31.7%	300	500
01.510.55022	OFFICE EXPENSE	751	1,850	1,125	1,451	129.0%	1,500	1,385
01.510.55041	VEHICLE REPAIRS	328	2,067	1,150	729	63.4%	1,150	1,150
01.510.55051	GAS AND OIL	760	473	750	311	41.5%	750	750
01.510.55052	GRASS CUT, DEBRIS, MAINTENANCE	0	26,458	27,050	9,495	35.1%	27,050	27,050
01.510.55057	OPERATING EXPENSES	11,796	156	200	1,149	574.5%	300	350
01.510.55072	CDBG EXPENDITURES	16,080	281	0	1,428		2,200	3,000
01.510.55080	CAPITAL OUTLAY	0	0	500	287	57.4%	287	33,000
	Dept 510 Subtotal	100,538	106,822	105,852	81,284	76.8%	108,499	126,480
INDUST. PARK								
01.610.56057	OPERATING EXPENSES	150	0	500	0	0.0%	0	0
	Dept 610 Subtotal	150	0	500	0	0.0%	0	0

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LEASE- Trash Truck

01.710.52059	GRANT EXPEND.-ADMINISTRATION	0	300	750	150	20.0%	750	750
01.710.57090	PRINCIPAL	20,113	23,688	27,351	27,351	100.0%	27,351	31,042
	Dept 710 Subtotal	20,113	23,988	28,101	27,501	97.9%	28,101	31,792

LOAN- Infrastructure Loan - 1997 Series A & Robertson

01.720.57090	PRINCIPAL	34,708	36,868	34,802	39,046	112.2%	39,046	38,139
	Dept 720 Subtotal	34,708	36,868	34,802	39,046	112.2%	39,046	38,139

Prepared: 06/03/2016 jlw

GENERAL FUND EXPENDITURES - CON'T

Code	Account Description	Year End 2014	Year End 2015	2016 Budget	Thru 05/20/2016	%	2016 Expected	2017 Proposed Budget
LOANS-Restaurant, St. Sweeper and Police Building								
01.730.57090	PRINCIPAL	41,807	39,377	34,097	26,964	79.1%	32,093	23,400
	Dept 730 Subtotal	41,807	39,377	34,097	26,964	79.1%	32,093	23,400
LEASE- Trash Truck								
01.740.57091	INTEREST	11,872	5,509	1,846	1,846	100.0%	1,846	938
	Dept 740 Subtotal	11,872	5,509	1,846	1,846	100.0%	1,846	938
LOAN- Infrastructure Loan - 1997 Series A & Robertson								
01.750.57091	INTEREST	4,696	6,427	4,121	4,329	105.0%	4,350	2,207
	Dept 750 Subtotal	4,696	6,427	4,121	4,329	105.0%	4,350	2,207
LOANS-Restaurant, St. Sweeper and Police Building								
01.760.57091	INTEREST	38,683	43,204	40,859	31,315	76.6%	40,791	32,458
	Dept 760 Subtotal	38,683	43,204	40,859	31,315	76.6%	40,791	32,458
LOANS-ROUGH MOWER								
01.770.57091	INTEREST	0	0	0	743		877	651
	Dept 760 Subtotal	0	0	0	743		877	651
RETIREMENT								
01.810.58012	RETIREMENT AND PENSION	144,042	144,492	144,766	124,272	85.8%	145,291	201,572
	Dept 810 Subtotal	144,042	144,492	144,766	124,272	85.8%	145,291	201,572
WORK. COMP.								

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01.820.58013	WORKER'S COMPENSATION	125,562	122,546	107,060	71,307	66.6%	120,783	144,100
	Dept 820 Subtotal	125,562	122,546	107,060	71,307	66.6%	<u>120,783</u>	<u>144,100</u>
<u>SOCIAL SECURITY</u>								
01.830.58010	FICA	106,462	113,202	108,159	101,105	93.5%	121,492	120,815
01.830.58011	FEDERAL HOSPITALIZATION	24,898	25,232	24,575	23,646	96.2%	28,413	28,256
	Dept 830 Subtotal	131,360	138,434	132,734	124,751	94.0%	<u>149,905</u>	<u>149,071</u>

Prepared: 06/03/2016 jlw

GENERAL FUND EXPENDITURES - CON'T

Code	Account Description	Year End	Year End	2016	Thru	%	2016	2017
		2014	2015	Budget	05/20/2016		Expected	Proposed Budget
<u>INSURANCE</u>								
01.840.58014	UNEMPLOYMENT INSURANCE	3,269	7,165	11,350	23,761	209.3%	24,589	24,000
01.840.58015	HOSPITALIZATION INS.	481,007	528,283	442,261	469,013	106.0%	494,589	501,193
01.840.58016	OTHER EMPLOYEE INSURANCE	22,973	22,362	25,350	20,262	79.9%	23,444	24,000
01.840.58017	TAX FEE HEALTH INSURANCE	0	90	150	163	108.7%	164	200
01.840.58067	GENERAL INSURANCE	54,979	57,710	74,945	61,806	82.5%	62,996	79,375
	Dept 840 Subtotal	562,228	615,610	554,056	575,005	103.8%	<u>605,782</u>	<u>628,768</u>
<u>OTHER</u>								
01.850.58006	PROPOSED C.O.L.A.	0	0	0	0	0.0%	0	0
01.850.58007	PROPOSED STEP INCREASES	0	0	0	0	0.0%	0	0
01.850.58063	DONATIONS-SADD	500	500	500	750	150.0%	500	500
01.850.58064	DONATIONS-SAMARITAN SHELTER	3,000	3,000	3,000	3,000	100.0%	3,000	3,000
01.850.58065	DONATIONS-WOR.CO.YOUTH/FAMILY	0	2,000	3,000	3,000	100.0%	3,000	3,000
01.850.58068	COUNTY PROPERTY TAX	5,478	809	5,000	840	16.8%	1,000	1,000
01.850.58069	MAIN STREET	12,135	14,629	13,075	9,074	69.4%	12,000	16,000
01.850.58070	CONTINGENCY	11,915	0	66,845	0	0.0%	0	0
01.850.58071	CHAMBER OFFICE	2,791	3,486	4,775	2,595	54.3%	4,775	3,000
01.850.58073	RESTAURANT	6,361	3,667	4,000	3,842	96.1%	4,000	4,000
01.850.58074	MARVA DONATION	10,000	14	10,000	10,000	100.0%	10,000	10,000
01.850.58075	DISCOVERY CENTER	22,276	29,838	30,000	20,955	69.9%	30,000	30,000
01.850.58076	DONATION XMAS PARADE	3,000	3,000	4,500	4,500	100.0%	4,500	4,000
01.850.58077	DONATION COSTON HOUSE	5,000	5,000	6,000	23,795	396.6%	18,855	6,000
01.850.58078	DONATION-STURGIS SCHOOL	1,500	1,500	2,450	0	0.0%	2,450	2,450

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01.850.58079	DONATION SAVE THE YOUTH	900	0	1,500	1,500	100.0%	<u>1,500</u>	<u>1,500</u>
01.850.58080	DONATION - BIKE WEEK	0	0	2,500	0	0.0%	<u>0</u>	<u>3,000</u>
01.850.58083	CYPRESS FIRE WORKS	2,384	3,500	3,500	0	0.0%	<u>3,500</u>	<u>3,500</u>
01.850.58084	150 YEAR ANNIVERSARY EXPENSES	0	0	2,500	2,695	107.8%	<u>2,695</u>	<u>0</u>
01.850.58085	DONATION-BOAT DOCKING CONTEST	0	2,500	3,000	3,000	100.0%	<u>3,000</u>	<u>3,000</u>
	Dept 850 Subtotal	87,240	73,443	166,145	89,546	53.9%	<u>104,775</u>	<u>93,950</u>

Prepared: 06/03/2016 jlw

GENERAL FUND EXPENDITURES - CON'T

Code	Account Description	Year End	Year End	2016	Thru	%	2016	2017
		2014	2015	Budget	05/20/2016		Expected	Proposed Budget
OPER. TRANSFERS								
01.910.59075	FUND TRANSFER AMBULANCE	0	0	148,750	0	0.0%	<u>0</u>	<u>43,681</u>
01.910.59076	FUND TRANSFER W/S		0	0	0	0.0%	<u>0</u>	<u>473,430</u>
	Dept 910 Subtotal	0	0	148,750	0	0.0%	<u>0</u>	<u>517,111</u>
FUND 01 GENERAL - EXPENSES TOTAL		<u>4,301,401</u>	<u>4,509,382</u>	<u>4,889,992</u>	<u>4,284,872</u>	<u>87.6%</u>	<u>5,095,886</u>	<u>5,714,887</u>
FUND 01 GENERAL-REVENUE LESS EXPENSES BALANCE		<u>(170,439)</u>	<u>363,746</u>	<u>122,480</u>	<u>450,192</u>		<u>225,462</u>	<u>143,213</u>

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Prepared: 06/03/2016 jjw

GOLF COURSE - REVENUE

Code	Account Description	Year End	Year End	2016	Thru	%	2016	2017
		2014	2015	Budget	05/20/2016		Expected	Proposed Budget
GOLF COURSE - REVENUE								
01.000.34801	GOLF FEES - ANNUAL PASS	37,105	24,387	30,000	16,617	55.4%	24,000	24,000
01.000.34802	GOLF - TOURNAMENT AND EVENTS	13,823	4,990	0	4,492		4,492	6,000
01.000.34803	GOLF - GOLF AND CART FEE	10,323	6,651	18,500	16,817	90.9%	15,726	15,000
01.000.34805	GOLF - GOLF SALES TAX	0	0	0	42		13	25
01.000.34807	GOLF TRAIL FEE	1,225	1,057	1,600	960	60.0%	1,600	1,400
01.000.34808	BEER AND WINE SALE	0	188	400	211	52.8%	400	300
01.000.34809	GOLF - FOOD AND BEVERAGE	0	0	0	847		510	2,000
01.000.34810	GOLF - MERCHANDISE	0	0	0	15		1	2,000
Dept 000 Subtotal		62,476	37,273	50,500	40,001	79.2%	46,742	50,725

GOLF COURSE - EXPENDITURES

GOLF COURSE EXPENDITURES

01.400.54001	SALARIES	0	0	0	0	0.0%	0	31,700
01.400.54010	MERCHANDISE PURCHASES	0	0	0	0	0.0%	0	3,000
01.400.54011	FOOD PURCHASES	0	0	0	0	0.0%	0	1,500
01.400.54012	BEVERAGE PURCHASES	0	0	0	0	0.0%	0	2,500
01.400.54013	BEER AND WINE PURCHASES	0	0	0	0	0.0%	0	600
01.400.54020	TELEPHONE AND INTERNET SERVICE	0	0	0	0	0.0%	0	2,000
01.400.54022	OFFICE SUPPLIES	0	0	0	0	0.0%	0	300
01.400.54024	DUES AND SUBSCRIPTIONS	0	0	0	0	0.0%	0	2,200

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01.400.54027	ADVERTISING AND PROMOTIONS	0	0	0	0	0.0%	0	5,000
01.400.54030	HEAT AND ELECTRIC-CLUBHOUSE	0	0	0	0	0.0%	0	2,000
01.400.54031	HEAT AND ELECTRIC-CART SHED	0	0	0	0	0.0%	0	2,000
01.400.54040	BUILDING REPAIR AND RENOVAT.	0	0	0	0	0.0%	0	500
01.400.54047	TOOLS AND EQUIPMENT	0	0	0	0	0.0%	0	600
01.400.54048	TV SERVICE	0	0	0	0	0.0%	0	1,200
01.400.54049	SUPPLIES	0	0	0	0	0.0%	0	2,000
01.400.54050	UNIFORMS	0	0	0	0	0.0%	0	600
01.400.54051	GAS AND OIL	0	0	0	0	0.0%	0	0
01.400.54052	LEASE	0	0	0	0	0.0%	0	0
01.400.54080	CAPITAL OUTLAY	0	0	0	0	0.0%	0	0
	Dept 400 Subtotal	0	0	0	0	0.0%	0	57,700

Prepared: 05/25/2016 jlw

GENERAL FUND EXPENDITURES - CON'T

Code	Account Description	Year End 2014	Year End 2015	2016 Budget	Thru 05/20/2016	%	2016 Expected	2017 Proposed Budget
GOLF COURSE								
01.410.54001	SALARIES (\$34K + \$20K Clubhouse)	43,144	53,419	54,750	29,341	53.6%	32,725	34,000
01.410.54002	SALARIES-SUPERVISION	49,204	51,575	53,028	53,998	101.8%	53,040	53,040
01.410.54003	SALARIES-OVERTIME	266	16	500	559	111.8%	100	100
01.410.54019	INTERNET SERVICE AIR CARD	0	520	500	463	92.6%	500	500
01.410.54020	TELEPHONE	2,175	2,086	2,000	1,637	81.9%	2,000	0
01.410.54021	TRAVEL	0	0	0	0	0.0%	0	0
01.410.54022	OFFICE EXPENSE	0	160	0	0	0.0%	0	100
01.410.54024	DUES AND SUBSCRIPTIONS	1,134	0	500	300	60.0%	500	500
01.410.54027	ADVERTISING AND PROMOTION	1,450	6,727	5,000	3,781	75.6%	5,000	0
01.410.54030	HEAT AND ELECTRIC	3,674	7,278	5,402	3,352	62.1%	5,402	3,500
01.410.54040	BLDG REPAIRS/RENOVATIONS	3,738	0	500	856	171.2%	500	500
01.410.54041	VEHICLE REPAIRS	96	214	500	1,239	247.8%	500	1,000
01.410.54042	EQUIPMENT REPAIRS	9,226	6,879	7,000	6,022	86.0%	7,000	7,000
01.410.54043	OTHER REPAIRS	0	29	500	0	0.0%	500	0
01.410.54045	CART REPAIRS	449	3,667	1,000	1,919	191.9%	1,000	2,500
01.410.54047	TOOLS AND EQUIPMENT	1,851	4,089	1,000	14	1.4%	1,000	1,000
01.410.54049	SUPPLIES	9,447	10,189	9,000	9,593	106.6%	9,000	10,000
01.410.54050	UNIFORMS	0	0	0	1,395		0	1,200
01.410.54051	GAS AND OIL	4,342	3,236	5,000	2,775	55.5%	5,000	5,000
01.410.54052	LEASE (John Deere-Rough Mower)	1,343	0	6,800	5,444	80.1%	6,435	6,099
01.410.54062	CHEMICALS	5,072	7,080	5,000	1,909	38.2%	5,000	5,000

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01.410.54063	FERTILIZER	2,139	2,844	2,200	1,116	50.7%	2,200	3,000
01.410.54064	CLEANING	0	0	0	0	0.0%	0	0
01.410.54065	CLUBHOUSE EXPENSE	11,761	11,103	10,000	7,362	73.6%	10,000	0
01.410.54066	MOSQUITO CONTROL	3,812	450	1,000	429	42.9%	1,000	1,000
01.410.54080	CAPITAL OUTLAY	119,859	13,936	700	0	0.0%	700	-
01.410.54081	CONSTRUCTION	0	1,425	1,100	0	0.0%	1,100	1,200
	Dept 410 Subtotal	274,182	186,922	172,980	133,504	77.2%	150,202	136,239

FUND 01 GOLF COURSE REVENUE LESS EXPENSES BALANCE	(211,706)	(149,649)	(122,480)	(93,503)			(103,460)	(143,214)
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Prepared: 06/03/2016 jlw

AMBULANCE - REVENUE

Code	Account Description	Year End	Year End	2016	Thru	%	2016	2017
		2014	2015	Budget	05/20/2016		Expected	Proposed Budget
AMBULANCE REV.								
22.000.33510	WORCESTER SUPPORT FUNDS	367,040	378,205	389,396	403,584	103.6%	403,584	449,980
22.000.33511	SOMERSET SUPPORT FUN	10,000	10,000	10,000	12,000	120.0%	12,000	12,000
22.000.33515	INSURANCE CLAIMS	385,883	465,089	410,000	391,245	95.4%	410,000	420,000
22.000.33520	MEMBERSHIPS	26,950	26,765	28,000	24,800	88.6%	24,725	23,000
22.000.33525	DONATIONS	1,130	1,230	1,000	1,000	100.0%	1,000	1,000
22.000.33575	GRANT FUNDS (50/50 for Defibulator	0	0	12,000	0	0.0%	12,000	0
22.000.35401	GAIN ON DISPOSAL OF ASSETS	0	11,732	0	0	0.0%	0	0
22.000.36100	WATERFALL/SOLAR/ELECTRIC REFUND	0	0	0	1,549		1,549	1,100
22.000.36101	INSURANCE PROCEEDS	0	2,212	0	0	0.0%	0	0
22.000.38001	TRANSFER FROM GENERAL FUND	0	0	148,750	0	0.0%	0	43,681
	Dept 000 Subtotal	791,003	895,233	999,146	834,178	83.5%	864,858	950,761

AMBULANCE FUND EXPENDITURES

AMBULANCE EXP.

22.222.52001	SALARIES	203,346	201,731	209,969	181,575	86.5%	209,969	209,969
22.222.52002	SALARIES - SUPERVISION	71,230	71,992	73,235	63,900	87.3%	73,235	73,235
22.222.52003	SALARIES - PART-TIME	144,520	152,376	150,000	150,208	100.1%	174,245	175,000
22.222.52004	SALARIES - OVERTIME	36,733	38,981	36,870	38,394	104.1%	40,597	41,000
22.222.52006	COLA	0	0	0	0	0.0%	0	0
22.222.52007	PROPOSED STEP INCREASES	0	0	0	0	0.0%	0	0

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22.222.52010	FICA	20,657	21,311	21,667	19,617	90.5%	30,879	30,951
22.222.52011	FEDERAL HOSPITAL	4,456	4,722	4,940	4,588	92.9%	7,222	7,238
22.222.52012	RETIREMENT	27,203	25,439	43,009	24,113	56.1%	24,113	27,442
22.222.52013	WORKERS COMPENSATION	28,304	23,776	21,320	16,967	79.6%	23,436	27,962
22.222.52015	HOSPITALIZATION	93,329	77,001	88,400	71,476	80.9%	99,129	89,820
22.222.52016	OTHER EMPLOYEE INSURANCE	4,680	15,108	5,250	4,391	83.6%	5,250	6,000
22.222.52017	TAX FEE HEALTH INSURANCE	0	17	30	32	106.7%	32	50
22.222.52020	TELEPHONE	3,966	3,764	3,950	2,172	55.0%	3,000	4,250
22.222.52022	OFFICE SUPPLIES	6,573	6,131	7,500	3,811	50.8%	6,150	7,500
22.222.52024	DUE AND SUBSCRIPTIONS	0	0	0	91		100	125
22.222.52025	MEDICAL CLAIM AID	31,517	40,229	39,000	37,178	95.3%	39,000	43,000
22.222.52026	AUDIT	0	0	0	2,850		3,200	4,500
22.222.52029	COMMUNITY PROMOTIONS	0	158	1,000	0	0.0%	1,000	1,250
22.222.52030	HEAT AND ELECTRIC	7,483	7,766	6,629	6,137	92.6%	6,500	7,750

Prepared: 06/03/2016 jlw

AMBULANCE FUND EXPENDITURES - CON'T

Code	Account Description	Year End	Year End	2016	Thru	%	2016	2017
		2014	2015	Budget	05/20/2016		Expected	Proposed Budget
22.222.52040	BUILDING REPAIRS/RENOVATIONS	4,955	2,636	4,000	2,248	56.2%	3,000	6,000
22.222.52041	VEHICLE REPAIRS	28,017	38,356	30,000	23,573	78.6%	30,000	42,000
22.222.52042	EQUIPMENT REPAIRS	3,734	5,305	5,000	400	8.0%	1,000	5,850
22.222.52046	MEDICAL SUPPLIES	19,641	14,105	20,000	15,283	76.4%	13,600	20,000
22.222.52047	TOOLS AND EQUIPMENT	0	0	15,400	16,188	1.05	12,000	5,000
22.222.52049	SUPPLIES	5,990	5,350	6,500	1,885	29.0%	4,000	4,000
22.222.52050	UNIFORMS	1,993	3,466	4,000	1,918	48.0%	3,000	4,400
22.222.52051	GAS AND OIL	24,171	26,486	23,000	14,519	63.1%	18,000	25,500
22.222.52052	LEASED	0	482	0	704		900	990
22.222.52055	DATA PROCESSING AGREEMENT	0	0	0	3,615		3,540	3,900
22.222.52061	TRAINING	240	997	1,000	660	66.0%	1,000	1,000
22.222.52064	CONTRACT LABOR	0	0	0	0	0.0%	0	12,000
22.222.52067	GENERAL INSURANCE	10,736	11,251	13,000	11,745	90.3%	11,990	15,110
22.222.52070	CONTINGENCY	0	6,596	17,174	0	0.0%	0	0
22.222.52080	CAPITAL OUTLAY	0	0	123,150	107,535	87.3%	103,430	23,816
22.222.52090	LOAN PRINCIPAL	0	0	21,024	21,024	100.0%	21,024	21,743
22.222.52091	LOAN INTEREST	4,484	3,837	3,129	3,128	100.0%	3,129	2,410
22.222.53094	DEPRECIATION	66,109	47,376	0	0	0.0%	0	0
Dept 222 Subtotal		854,067	856,745	999,146	851,925	85.3%	976,670	950,761
FUND 22 AMBULANCE REVENUE LESS EXPENSES BALANCE		(63,064)	38,488	0	(17,747)		(111,812)	(0)

City of Pocomoke
Proposed Budget
for Fiscal Year 2017

Prepared: 06/03/2016 jlw

WATER AND SEWER FUND - REVENUE

Code	Account Description	Year End	Year End	2016	Thru	%	2016	2017
		2014	2015	Budget	05/20/2016		Expected	Proposed Budget
W/S REVENUE								
61.000.34111	USDA - PPG GRANT	0	0	24,000	0	0.0%	24,000	0
61.000.34115	MDE MAINTENANCE GRANT	44,100	0	10,000	0	0.0%	10,000	0
61.000.34401	WATER CHARGES	505,135	582,523	585,000	501,321	85.7%	561,600	550,000
61.000.34402	WATER CONNECTION CHARGE	18,000	0	27,000	21,750	80.6%	27,000	28,000
61.000.34403	MISC AND LATE CHARGE	57,138	59,649	60,000	52,982	88.3%	60,000	59,000
61.000.34405	STREET OPENING FEE	0	0	0	0		0	0
61.000.34411	SEWER CHARGES	710,331	753,443	780,000	673,831	86.4%	748,800	750,000
61.000.34412	SEWER CONNECTION CHARGE	30,100	10,000	38,000	26,250	69.1%	38,000	30,750
61.000.34413	BAY ADMIN FEE	3,616	0	3,000	0	0.0%	0	0
61.000.34416	SEWAGE HAULERS	361,918	397,550	400,000	335,919	84.0%	400,000	384,000
61.000.35401	LOSS ON DISPOSAL OF ASSETS	0	0	0	0	0.0%	-	-
61.000.36100	WATERFALL/SOLAR/ELECTRIC REFUND	0	0	0	27,113		27,113	19,250
61.000.36103	TRANSFER FROM GENERAL FUND	0	0	0	0	0.0%	-	473,430
61.000.36106	MDE METER GRANT/LOAN	54,007	0	0	0	0.0%	-	-
61.000.36109	ELECTRIC CREDIT-GENERATOR FEE	883	2,994	2,000	4,163	208.2%	3,090	2,000
61.000.36110	PROPOSED OWNER OCCUPIED WATER INCREASE	0	0	0	0	0.0%	-	90,000
Dept 000 Subtotal		1,785,228	1,806,159	1,929,000	1,643,329	85.2%	1,899,603	2,386,430

WATER AND SEWER FUND EXPENDITURES

City of Pocomoke
Proposed Budget
for Fiscal Year 2017

WATER DEPART.

61.350.53001	SALARIES	166,832	176,435	145,415	131,095	90.2%	148,295	148,295
61.350.53002	SALARIES-SUPERVISION	51,773	52,806	18,374	15,941	86.8%	18,020	18,020
61.350.53003	SALARIES-OVERTIME	942	806	625	546	87.4%	625	625
61.350.53020	TELEPHONE	3,443	3,062	3,150	2,695	85.6%	3,150	3,225
61.350.53021	TRAVEL	0	0	300	250	83.3%	300	1,000
61.350.53022	OFFICE EXPENSE	8,864	5,126	4,000	2,444	61.1%	4,000	5,000
61.350.53023	POSTAGE	2,384	2,452	2,500	2,246	89.8%	2,500	2,500
61.350.53024	DUES AND SUBSCRIPTIONS	0	0	0	420		420	100
61.350.53025	AUDIT	3,222	1,895	3,000	2,193	73.1%	3,000	3,250
61.350.53030	HEAT AND ELECTRIC	61,156	83,284	46,524	73,517	158.0%	81,396	85,000
61.350.53040	BLDG REPAIRS/RENOVATION	0	0	6,000	0	0.0%	6,000	8,000
61.350.53041	VEHICLE REPAIRS	2,275	3,598	4,000	570	14.3%	3,600	3,600
61.350.53042	EQUIPMENT REPAIRS	70,433	6,413	15,000	446	3.0%	15,000	40,000
61.350.53043	OTHER REPAIRS	0	0	500	27	5.4%	500	500
61.350.53044	LAB EXPENSE	3,045	4,191	4,500	4,668	103.7%	4,668	5,500

Prepared: 06/03/2016 jlw

WATER AND SEWER FUND EXPENDITURES - CON'T

Code	Account Description	Year End	Year End	2016	Thru	%	2016	2017
		2014	2015	Budget	05/20/2016		Expected	Proposed Budget
61.350.53047	TOOLS AND EQUIPMENT	52,594	9,382	10,000	13,576	135.8%	13,576	15,000
61.350.53049	SUPPLIES	23,938	17,925	18,000	14,142	78.6%	13,715	18,000
61.350.53050	UNIFORM	0	0	500	471	94.2%	500	5,000
61.350.53051	GAS AND OIL	3,344	2,979	2,000	2,268	113.4%	2,500	3,200
61.350.53052	LEASED	0	0	0	0	0.0%	0	1,000
61.350.53054	CENTRAL DUPLICATING	0	0	500	0	0.0%	500	500
61.350.53055	DATA PROCESSING SUPPORT	1,846	0	2,500	356	14.2%	1,000	1,500
61.350.53056	COMPUTER SUPPLIES	0	0	1,000	381	38.1%	1,000	1,500
61.350.53061	TRAINING AND CERTIFICATION		0	0	711		1,200	1,500
61.350.53062	CHEMICALS	19,298	30,667	25,000	23,301	93.2%	25,000	28,000
61.350.53064	CONTRACT LABOR	8,273	89,667	35,000	69,603	198.9%	70,000	74,000
61.350.53080	CAPITAL OUTLAY	0	0	19,696	10,694	54.3%	19,696	98,100
61.350.53083	ENGINEERING SERVICES	2,508	6,498	7,500	0	0.0%	7,500	8,000
61.350.53085	USDA - PPG STUDY/MAPPING AND HYDRAULIC STUDY	0	0	0	0	0.0%	-	57,000
	Dept 350 Subtotal	486,170	497,186	375,584	372,561	99.2%	447,661	636,915

SEWER DEPART.

61.355.52000	PENTALY FEE	0	800	10,000	0	0.0%	10,000	20,000
61.355.53001	SALARIES	160,904	158,112	143,268	136,689	95.4%	158,391	151,029

City of Pocomoke
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61.355.53002	SALARIES-SUPERVISION	51,773	52,806	18,374	15,960	86.9%	18,020	18,020
61.355.53003	SALARIES-OVERTIME	22,106	26,557	24,000	24,130	100.5%	26,856	27,000
61.355.53020	TELEPHONE	2,790	800	4,300	2,851	66.3%	4,300	4,300
61.355.53021	TRAVEL	0	3,801	500	149	29.8%	500	1,000
61.355.53022	OFFICE EXPENSE	1,017	3,187	4,000	3,259	81.5%	4,000	5,000
61.355.53023	POSTAGE	2,306	3,009	3,000	2,212	73.7%	3,000	3,000
61.355.53024	DUES AND SUBSCRIPTIONS	0	1,747	1,500	1,889	125.9%	1,900	2,000
61.355.53025	AUDIT	3,222	1,895	3,000	2,193	73.1%	3,000	3,250
61.355.53030	HEAT AND ELECTRIC	159,876	236,733	136,376	106,632	78.2%	136,376	136,376
61.355.53040	BLDG REPAIRS/RENOVATIONS	317	2,509	200	1,698	849.0%	1,500	2,000
61.355.53041	VEHICLE REPAIRS	7,107	9,850	10,000	2,595	26.0%	2,500	8,000
61.355.53042	EQUIPMENT REPAIRS	82,196	108,499	85,000	21,570	25.4%	21,145	70,000
61.355.53043	OTHER REPAIRS	0	0	3,000	2,479	82.6%	3,000	5,000
61.355.53044	LAB EXPENSE	19,429	32,258	25,000	31,504	126.0%	28,000	30,000
61.355.53045	TIPPING FEE	0	0	0	22,845		22,845	0
61.355.53047	TOOLS AND EQUIPMENT	155,350	72,283	35,000	105,490	301.4%	105,459	85,000
61.355.53049	SUPPLIES	26,629	16,518	17,000	29,822	175.4%	27,532	30,000

Prepared: 06/03/2016 jlw

WATER AND SEWER FUND EXPENDITURES - CON'T

						2017		
Code	Account Description	Year End 2014	Year End 2015	2016 Budget	Thru 05/20/2016	%	2016 Expected	Proposed Budget
61.355.53050	UNIFORMS	0	0	500	933	186.6%	933	3,000
61.355.53051	GAS AND OIL	18,099	17,939	15,000	9,626	64.2%	15,000	20,000
61.355.53052	LEASED	0	7,467	10,000	7,217	72.2%	10,000	14,000
61.355.53054	CENTRAL DUPLICATING	0	0	1,200	0	0.0%	1,200	1,200
61.355.53055	DATA PROCESSING SUPPORT	1,846	0	2,500	356	14.2%	1,000	1,500
61.355.53056	COMPUTER SUPPLIES	0	0	1,000	381	38.1%	1,000	1,500
61.355.53061	TRAINING AND CERTIFICATION		0	0	1,838		1,200	1,500
61.355.53062	CHEMICALS	121,916	150,021	115,000	111,229	96.7%	120,000	130,000
61.355.53064	CONTRACT LABOR	15,021	37,873	42,718	157,254	368.1%	135,000	150,000
61.355.53080	CAPITAL OUTLAY	0	0	119,643	114,807	96.0%	119,643	194,000
61.355.53081	CONSTRUCTION -UV	0	1,350	0	0	0.0%	0	0
61.355.53083	ENGINEERING CONSULTING FIRM	35,654	46,800	20,000	21,114	105.6%	35,782	50,000
61.355.53085	USDA - PPG STUDY/MAPPING AND HYDRAULIC STUDY	0	0	36,000	0	0.0%	36,000	28,000
	Dept 355 Subtotal	887,558	992,014	887,079	938,722	105.8%	1,055,082	1,195,675

OTHER

61.360.53006	C.O.L.A.	0	0	0	0	0.0%	0	0
61.360.53007	PROPOSED STEP INCREASES	0	0	0	0	0.0%	0	0

City of Pocomoke
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for Fiscal Year 2017

61.360.53010	FICA	31,780	32,786	32,934	30,181	91.6%	34,799	34,121
61.360.53011	FEDERAL HOSPITALIZATION	7,432	7,532	7,200	7,058	98.0%	8,108	7,949
61.360.53012	RETIREMENT AND PENSION	59,191	39,142	57,000	37,096	65.1%	56,123	55,029
61.360.53013	WORKER'S COMPENSATION	43,544	36,579	32,800	26,103	79.6%	36,055	43,019
61.360.53014	UNEMPLOYMENT INSURANCE	0	0	0	0	0.0%	0	0
61.360.53015	HOSPITALIZATION INSURANCE	143,584	118,135	136,000	110,668	81.4%	130,000	130,000
61.360.53016	OTHER EMPLOYEE INSURANCE	6,902	13,670	7,500	6,742	89.9%	8,381	8,500
61.360.53017	TAX FEE HEALTH INSURANCE	0	27	50	49	98.0%	49	75
61.360.52059	GRANT EXPEND.-ADMIN.FEES	0	4,555	2,483	0	0.0%	0	0
61.360.53067	GENERAL INSURANCE		200	300	285	95.0%	285	335
61.360.53070	CONTINGENCY	0	0	7,583	0	0.0%	0	0
61.360.53090	PRINCIPAL	0	0	135,121	113,100	83.7%	135,109	134,985
61.360.53091	INTEREST	154,144	121,470	121,640	91,011	74.8%	120,450	117,826
61.360.53069	DEPRECIATION	493,112	498,933	0	0	0.0%	0	0
	Dept 360 Subtotal	939,689	873,029	540,611	422,293	78.1%	529,359	531,840
INSURANCE								
61.840.58067	GENERAL INSURANCE	15,940	17,603	20,300	17,034	83.9%	17,414	22,000
	Dept 840 Subtotal	15,940	17,603	20,300	17,034	83.9%	17,414	22,000

Prepared: 06/03/2016 jlw

WATER AND SEWER FUND EXPENDITURES - CON'T

Code	Account Description	Year End 2014	Year End 2015	2016 Budget	Thru 05/20/2016	%	2016 Expected	2017 Proposed Budget
OPER. TRANSFERS								
61.910.59075	FUND TRANSFER	-391,315	-218,500	105,426	0	0.0%	0	0
	Dept 910 Subtotal	-391,315	-218,500	105,426	0	0.0%	0	0
W/S EXPENSES								
	Fund 61 Subtotal	1,938,042	2,161,332	1,929,000	1,750,610	90.8%	2,049,516	2,386,430
FUND 61 W/S REVENUE LESS EXPENSES BALANCE		(152,814)	(355,173)	-	(107,281)		(149,913)	0

Combined Total of 01, 22, and 61 = (0)

01-General Fund	143,213
01-Golf	(143,214)
22-Ambulance	(0)
61-W/S	0
Total	(0)

City of Pocomoke
Proposed Budget
for Fiscal Year 2017



ORDINANCE 428

AN ORDINANCE OF THE MAYOR AND COUNCIL
OF POCOMOKE CITY, MARYLAND ESTABLISHING THE
FEE SCHEDULE FOR CITY SERVICES FOR FISCAL YEAR 2016-2017

WHEREAS, certain sections of the “Code of Pocomoke City” provide that various fees and charges for certain City services be established by the City Council as necessary; and

WHEREAS, the City Council desires to establish such fees and charges;

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE CITY COUNCIL OF POCOMOKE CITY, MARYLAND that the fees and charges attached hereto and made a part thereof, be and the same are hereby established as the fees and charges for the City services therein for Fiscal Year 2016-2017.

BE IT FURTHER ENACTED AND ORDAINED THAT THIS ORDINANCE shall take effect from and after the date of its approval by the Mayor.

June 6, 2016
Date Introduced

June 20, 2016
Date Passed

Council Vice President

ATTEST:

APPROVED BY ME THIS 20th DAY OF
JUNE 2016

Carol L. Sullivan, City Clerk

Bruce A. Morrison, Mayor

**POCOMOKE CITY, MARYLAND
FEES, CHARGES, AND RATE SCHEDULES
2016-2017**

PLANNING AND ZONING (fees to be paid in advance) Non-refundable

Zoning Change Application	\$550 from any zone to single family (R-1 or R-2) \$750 from any zone to any commercial, industrial, or multi-family zone (+\$15.00/acre)
Subdivision Plat	\$500 minor subdivision (up to 4 lots) \$500 + \$100/lot major subdivision (over 4 lots)
BZA Hearing	\$350 per hearing for single family use including Day Care. \$650 per hearing for multi-family, commercial, or industrial
Building Permits:	
a. Single-family residential	.0075 (3/4 x 1%) x construction cost
b. Multi-family, commercial, industrial	1.0% x construction cost
	Minimum Charge \$75.00
Site Plan Review (Staff or PZC):	Major (over 10,000 square feet): \$450 fee + \$35/acre Minor (10,000 square feet or less): \$300 fee Administrative: \$50 Revisions: \$150 (Minor); \$150 + \$35/acre (major)

ANNEXATION FEE (minimum) \$1,000/AC (MAX \$50,000) non-refundable

HOUSING REVIEW HEARING (Appeal): \$200

MOVING OR DEMOLITION FEES
Deposit – Moving \$ 50
\$100

CIRCUS & EXHIBITION FEES
Daily (Circus) \$100
Daily (Exhibition) \$ 20

ENTERTAINMENT LICENSE \$ 25 per year

ANNUAL BUSINESS LICENSE \$ 50 per year
Business License List \$ 25 each

HAWKERS & PEDDLERS LICENSES
Per Day/Per Person \$ 50
Per Year/Per Person \$150
Parade \$100

TRANSIENT MERCHANT LICENSE
Bond \$1000
Two-day License \$ 250

RESTAURANTS- GREASE TRAP ANNUAL INSEPCTON \$50.

ADMISSIONS AND AMUSEMENT TAX	5%										
SOUND TRUCKS											
Per Day	\$ 50										
RETURN CHECK FEE	\$ 50										
GOING OUT OF BUSINESS											
30-Day Sale	\$ 25										
EROSION & SEDIMENT CONTROL											
\$20 for each plan reviewed.											
\$ 1 for every additional 1,000 square feet of disturbed area over 20,000 square feet up to a maximum of \$100											
\$20 for refileing of plan											
RAILROAD STATION OR LOG CABIN RENTAL											
January 1 – March 31	CLOSED										
April 1 – December 31	\$225/day plus \$200 deposit, (plus TULIP insurance)										
City employee rental	\$75/day plus deposit										
Stage/Concession Building	\$200/day for profit \$75/day non-profit groups/clubs in Pocomoke										
PAVILION RENTAL (Either Building)											
	\$100/day plus \$50 deposit (plus TULIP insurance) \$50 Non-Profit Groups/Clubs in Pocomoke City										
HORSE STALL RENTALS	\$90.00/MTH										
TRACK FEE	\$90.00/MTH										
WATER FEES AND CHARGES											
(New water connection charge and charge for separation of meters in existing buildings (access fee) (Per tap or connection)	\$4500 single family (new construction or conversion of an existing building PLUS METER AND METER BOX										
This charge will apply to lots without a building for over 5 years.	\$5500 commercial (up to 3000 sq.ft.), Industrial (up to 3000 sq.ft.), multifamily PLUS Meter, Meter Box & Installation.										
	For Commercial industrial or multi-family buildings or uses over 3000 square feet:										
	<table border="0"> <thead> <tr> <th><u>Building Size</u></th> <th><u>Connection Fee</u></th> </tr> </thead> <tbody> <tr> <td>3,000 – 10,000 square feet</td> <td>\$8,250</td> </tr> <tr> <td>10,000 – 20,000 square feet</td> <td>\$12,100</td> </tr> <tr> <td>over 20,000 to 50,000 square feet</td> <td>\$17,600</td> </tr> <tr> <td>over 50,000 square feet</td> <td>\$27,500</td> </tr> </tbody> </table>	<u>Building Size</u>	<u>Connection Fee</u>	3,000 – 10,000 square feet	\$8,250	10,000 – 20,000 square feet	\$12,100	over 20,000 to 50,000 square feet	\$17,600	over 50,000 square feet	\$27,500
<u>Building Size</u>	<u>Connection Fee</u>										
3,000 – 10,000 square feet	\$8,250										
10,000 – 20,000 square feet	\$12,100										
over 20,000 to 50,000 square feet	\$17,600										
over 50,000 square feet	\$27,500										
	(For multi-family residential and multi-unit commercial add \$3000 per unit (new construction)).										
STREET OPENING 1 Opening	\$400 single family residential or conversion, per unit										
Two openings may be required (one for water and One for sewer). These charges will also apply to lots with No building or houses with no sewer for 5 years or more.	\$700 multi-family, commercial, industrial										
UTILITY COMPANY (street to be repaired by utility co. to city standards)	\$200 plus \$2 per square foot of disturbed area										

WATER METER RATES

Residential Water meters single family dwelling		
Monthly usage/gals	0- 2,000 gal.	\$12.12 Minimum
Over 2,000		\$6.06 per M

Commercial Water Meter Rates and Multi-family

0-2,000 gal.	\$12.12 Minimum
Over 2,000 gal.	\$ 6.06 per M

WATER TURN-ON FEE

Each Time week days 9:00AM -4:00 PM	\$50
After hours, holidays, weekends	\$75

WATER – More than 1 meter inspection or extra reading per year \$50

WATER/SEWER BILL LATE FEE \$12/month

PRIVATE WELLS (WITH PRIOR APPROVAL FROM MAYOR AND COUNCIL)

Initial permit fee	\$1000
Annual renewal fee per well	\$ 400

WATER RECONNECT FEE

(After disconnection and removal of water meter)	\$200
Meter replacement following damage caused by tampering (eg. breaking lock on a locked meter or unauthorized meter box entering or any request by owner for a new meter.	\$200

SEWER FEES AND CHARGES

New sewer connection or for separation of Meters in existing buildings. (Access Fee) (Per tap or connection). This charge will apply to lots without a Building for over 5 years.

\$4500 single family (new construction) or conversion of existing buildings, plus Installation costs.

\$5500 plus installation for commercial, industrial, or multi-family (up to 3,000 square feet) For Commercial industrial or multi-family buildings or uses over 3000 square feet:

<u>Building Size</u>	<u>Connection Fee</u>
3,000 – 10,000 square feet	\$ 8,250
10,000 – 20,000 square feet	\$12,100
20,000 – 50,000 square feet	\$17,600
Over 50,000 square feet	\$27,500

Multi-family (for multi-family residential and multi-Unit commercial add \$3000 per unit) new construction

SEWER RATES COMMERCIAL/ MULTI-FAMILY:

0-3,000 gal	\$23.05Minimum
Over 3,000 gal	\$8.79 for first 3M
	\$7.03 for over 3M

RESIDENTIAL SEWER RATES/MONTHLY USAGE (Single Family)

0 - 3,000	\$23.05 minimum
Over 3,000 gal.	\$8.79/M first 3M, \$7.03/M over 3M

SEWER LATERAL (SERVICE LINE) REPAIRS

(When owner is responsible) (See policy statement and agreement)	\$100.00 plus cost of repairs
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SEPTIC TRUCK DISPOSAL FEE

\$66/1,000 gal.
\$100/1,001gal./sludge

TRASH DISPOSAL FEE

Per household or dwelling unit (except if unoccupied for 6 consecutive months or more)	\$10.00/mo.
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FIRE PREVENTION PERMITS

Aboveground storage of hazardous materials	\$25
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GRADING AND SEDIMENT CONTROL

\$50

BASIC DOCK FEES

Seasonal (April 1 – Oct. 31)	\$700 (plus electric for heat or a/c., etc.)
Monthly Rate	\$175 (plus electric for heat, a/c etc.) \$12/day extra charge for electric to operate heat, a/c. etc.
Daily Rate	\$20 (First 2 days –then must pay at least one month \$175.00)
Off-Season rate (no live-aboard use) (Nov 1-March 31)	\$500
Holding Tank Pump-out Fee	\$10.00

Rates may change in the future+++++

GOLF COURSE RATES AND FEES

	Resident	Non-resident
Single Annual Pass	\$450	\$550
Family Annual Pass	\$550	\$600
High School/College Student-Annual	\$150 (weekdays only, limit to age 22, full-time students only;)	
Cart shed rental/year	\$450	
Trail Fee for carts	\$175/year or \$7.00 per use	

Family = members of the same family: mother, father, and all their children under 18 living in the same household.

Persons wishing to pay annual pass fees on an installment plan may pay at the following rates:

<u>Type of Annual Pass</u>	<u>Payment Plan</u>	<u>Amount & Date of Payment</u>	
		Due July 1	Due January 1
Single Annual Pass-City Resident or Real Property Owner		\$300	\$250
Single Annual Pass-Non-Resident/ Non-Property Owner		\$350	\$300
Family Annual Pass – City Resident or Real Property Owner		\$350	\$300
Famly Annual Pass – Non-Resident/ Non-Property Owner		\$365	\$325

Golf Cart Shed	\$300	\$250
Adult Greens Fees: 9 holes	\$12.00	
Adult Greens Fees: 18 holes	\$18.00	
Student (Under 18) or Senior (65 and over)	\$10.00 (9 holes)	
	\$15.00 (18 holes)	
(9 or 18 holes weekdays only except holidays)		
Greens Fees after 3:00 p.m. (M-F only)	\$17.00 (18 holes, includes ½ cart)	
Cart rental rates	\$30.00 2 persons/18 holes	
	\$15.00 1 person/18 holes	
	\$10.00 1 person/9 holes	

Charitable or non- Profit Group using golf course for tournament: \$7.00/entrant (whether annual pass holder or not). (Minimum 40 persons; payment required in advance for at least 40 persons). **Non-refundable.** Application must be approved 60 days in advance. Subject to approval by Mayor and Council.

FESTIVAL TENT USE POLICY- MUST BE APPROVED BY CITY COUNCIL

Community Festivals (Cypress, Fair)	No Charge
Other local non-profit groups/churches	\$500- with non-profit providing four men for set up and take down
Private Businesses	Not available

WEEDS:

If City has weeds or grass cut:	\$100 + cost to have grass or weeds cut (1 st time)
	\$150 +cost to have grass or weeds cut (subsequent times)

ELECTRICAL PERMIT \$100.00

PLUMBING PERMIT \$100.00

AMBULANCE SERVICE Rates determined by Medicare Subject to change Jan. 1

ALS Base Rate (Emergency)	\$525.00
ALS II Base Rate	\$575.00
BLS Base Rate (Emergency)	\$375.00
Mileage (Billed Separately)	\$12.00 Per Loaded Mile

AMBULANCE MEMBERSHIP PLAN (PER HOUSEHOLD)

City Resident	\$75/yr
Out of City resident in service area	\$125/yr.
Somerset County	\$150/yr.



MEMORANDUM

TO: Mayor and Council
From: Carol L. Sullivan, City Clerk
Subject: Abatement of Certain Real Property Taxes
Date: June 20, 2016

The following is a list of real properties, for which I am recommending abatement of taxes. The Taylor Avenue properties do not receive all City services. The Cypress Knee property is located on Market Street extended (near Buchanan). They were given annexation, tax free until property is developed. The Byrd Road properties are small sections used to run the sewer line to YMCA. The Unionville Road property was annexed in the City for the new well, but was not purchased by the City. These taxes have been abated by the City for the past several years.

Name of Property Owner	Tax ID Number	Amount	Location
James & Ida Cox	01-029339	\$ 555.00	Taylor Avenue
Oscar & Ida Cropper	01-29347	\$ 843.75	2340 Taylor Avenue
James Reese	01-029754	\$ 71.26	Taylor Avenue
James Reese	01-033816	\$ 507.86	Taylor Avenue
James Reese	01-039091	\$ 154.20	Taylor Avenue
Robert & Annette Granger	01-033794	\$ 11.31	Taylor Avenue
Ronnie Durham	01-005030	\$ 187.76	Bypass Road
Winfield & Alice Lankford	01-029363	\$ 440.63	Bypass Road
Winfield & Alice Lankford	01-031597	\$ 7.92	Taylor Avenue
Cypress Knee, LLC	01-003690	\$1,412.74	U S 13 South
William Rayfield	01-040367	\$ 1.13	Byrd Road
James Anthes	01-040383	\$ 3.39	Byrd Road
Bernard K. Leister	01-040391	\$ 6.79	Byrd Road
William Cropper	01-001671	\$ 140.26	Unionville Road
Total		\$4,344.00	

EMERGENCY RESOLUTION NO. 500
A RESOLUTION OF THE MAYOR AND COUNCIL OF POCOMOKE CITY, MARYLAND
SUPPORTING MARYLAND DEPARTMENT OF HOUSING AND COMMUNITY
DEVELOPMENT, TAX CREDIT FOR HOMES FOR AMERICA

BE IT RESOLVED, by the Mayor and City Council of Pocomoke City, as follows:
Support Homes for America’s request of \$5,000 in tax credits through the Community Investment Tax Credits (CITC) program that will generate \$10,000 in donations from individuals and businesses for Homes for America’s homework club at Sunshine Village Apartments located at 22 Bradley Ct. Pocomoke City, MD.

WHEREAS, Homes for America, a nonprofit organization, proposes to undertake the project described above (the “Project”); and

WHEREAS, Homes for America has applied to the Department of Housing and Community Development of the State of Maryland for approval of the project and an allocation of tax credits for business entities and individuals that contribute to the Project, under the Department’s Community Investment Tax Credit Program; and

WHEREAS, Mayor and City Council approves the Project;

NOW, THEREFORE, BE IT RESOLVED that Mayor and City Council hereby expresses approval of the Project, as described above.

Read and Passed this 20th day of June, 2016.

I hereby certify that this Resolution is true and correct and duly adopted by Pocomoke City Mayor and Council.

June 20, 2016
Date Introduced

June 20, 2016
Date Passed

APPROVED BY ME THIS 20th DAY OF June 2016

ATTEST:

Carol L. Sullivan, City Clerk

Bruce A. Morrison, Mayor